



## Library Board Meeting Agenda

### Indianapolis-Marion County Public Library

Notice Of The Regular Meeting  
July 25, 2022

Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held At The

Library Services Center  
2450 North Meridian Street, Room 226  
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items  
Dated This 21st Day Of July, 2022

The public is invited to view/listen  
to the Regular Meeting via a YouTube live stream link which will be  
available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Library Services Center.

JUDGE JOSE D. SALINAS  
President of the Library Board

### -- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

### 3. Public Comment and Communications

#### a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

#### b. Dear CEO Letters and Responses (at meeting)

#### c. Correspondence for the Board's general information. (at meeting)

### 4. Approval of Minutes

#### a. Regular Meeting, June 27, 2022 (enclosed)

### COMMITTEE REPORTS

### 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

#### a. Report of the Treasurer – June 2022 (enclosed)

#### b. Briefing Report – 2023 Proposed Budget (enclosed)

#### c. Resolution 40– 2022 (Approval of Liability Insurance for Policy Period 2022-2023) (enclosed)

6. **Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
  
7. **Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
  - a. **Resolution 41 – 2022** (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Fort Ben Branch Project) (enclosed)
  
  - b. **Resolution 42 – 2022** (Approval to Award a Services Contract for Shelving, End Panels, and Canopies for the Fort Ben Branch Project) (enclosed)
  
8. **Library Foundation Update (Dr. TD Robinson, Library Board Representative)**
  
9. **Report of the Interim Chief Executive Officer**
  - a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (43 – 2022)**  
  
Enclosed.
  
  - b. **Interim CEO July 2022 Update** (at meeting)
  
  - c. **Kickoff of the DICE Alliance** – Keesha Hughes, Diversity, Equity and Inclusion Officer, will provide the information. (at meeting)

## UNFINISHED BUSINESS

10.

## NEW BUSINESS

11.

## **DISCUSSION AND AGENDA BUILDING**

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**August 2022 –**

## **INFORMATION**

### **13. Materials**

- a. **Notes of July 12, 2022 Facilities Committee Meeting** (enclosed)

### **14. Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule for 2022** will be updated as necessary throughout the year.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

### **15. Notice of Special Meetings**

### **16. Notice of Next Regular Meeting**

Monday, August 22, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

### **17. Other Business**

## 18. Adjournment



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JUNE 27, 2022

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The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, June 27, 2022 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. **Roll Call**

Members present in person and virtually: Mr. Biederman, Dr. Murtadha, Ms. Payne, Dr. Robinson (virtual), Judge Salinas and Ms. Tribble.

Members absent: Mr. Bigsbee.

3. **Public Comment and Communications**

a. **Public Comment**

The Public was invited to the Board Meeting.

Judge Salinas shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library’s Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, Michael Torres, IndyPL staff member and President of AFSCME Local 3395, made the following statement to the Board:

Good evening Board,

I am Michael Torres, president of AFSCME Local 3395 representing our frontline, support and non-Supervisory or Management workers here this evening to ask you to further review the Pay Adjustments and Reclassifications in Resolution 39-2022 which is up for a vote tonight.

When staff learned of a proposed 20% increase, which amounts to a \$15,000.00 increase to these categories we were shocked. No one can recall anyone receiving such a large increase at once and we asked our members “What would a 20% raise or \$15,000.00 raise do for you”?

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- *“A 20% pay increase would greatly affect me. I live paycheck to paycheck. I have problems with my car that need to be fixed. I have student loans. It would be nice not to feel anxiety every time I check my bank account”.*

- *“Allow me to add to my retirement which will affect me the rest of my remaining life once I leave IndyPL”.*

- *“With a raise that large I might be able to stop trying to sell things out of my garage, to make ends meet and have even a modest savings for retirement”.*

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So, I emailed Library leadership with questions I hoped would help staff understand the reason for these increases. This morning we received feedback from Library leadership and learned these were remaining issues from the 2019 compensation study. We thought these positions’ salary structure remained stagnant but since 2019 this group saw two salary structure increases.

Another issue that was raised in our exchange is the group of staff that have been with IndyPL for over 10+ years who in the past two comp studies did not receive a compression increase nor when the bottoms of the group was raised did they receive any increase. Many in this group are close to retirement, including myself, so once we leave IndyPL we cannot add to our PERF and those figures will carry us for whatever remaining years we have, this is not a good feeling.

In addition, we learned HR said they were taking a different approach by examining individual positions instead of a blanket group and that review and implementation don’t have to be done at the same time so this calls into question why now, why not when everyone else gets earned increases and not mid-year.

When our members tell us how they are struggling to make ends meet then giving a \$15,000.00 raise to a position that is already making 70k, they’re struggling to find the fairness. We’re not here to take away someone’s raise but it would be easier to swallow if we knew others are going to get that same attention.

- b. **Dear CEO Letters and Responses** were distributed for the Board’s information.
- c. **Correspondence** for the Board’s general information was distributed.

At this time, Judge Salinas requested the consent of the Board to move Agenda Item 8 – “Library Foundation Update,” up on the Agenda due to the fact that Dr. Robinson, who is giving the Update, has some time constraints this evening.

All Board members consented to moving the Update up on the Agenda.

## **8. Library Foundation Update**

Dr. Robinson reviewed the information contained in the June 2022 Update.

### **News**

The Foundation thanks all IndyPL staff for their hard work during the Summer Reading Program. This Friday before the Program launched, the Decatur Branch shared this story about a family that came in to register early:

*“Today we had a mother come into the library with three of her children. The oldest one, an eight year-old girl, was very excited because she was going to get a library card and sign up for summer reading. The mother told us she had been asking all week and Mom had promised to bring her in on Friday (today). But the mother also stumbled over some of the information she was giving us and finally laughed and said she was very tired because the girl had woken her up at 6 a.m. wanting to know if it was time to come to the library yet. Needless to say, they were our first patrons that day.”*

The Foundation would also like to congratulate all staff involved in the Juneteenth Book Fest for a successful and inspiring program.

### **Donors**

The Foundation thanks 162 donors who made gifts last month. The following are our top corporate and Foundation donors:

- Eli Lilly and Company Foundation, Inc.
- Lilly Endowment Inc.
- Stifel Nicolaus & Company, Inc.
- TCU Foundation
- The Glick Family Foundation

### **Program Support**

This month, the Library Foundation is proud to provide more than \$650,000 to the Library. Examples of major initiatives supported include the Marion County Internet Library and Glowing Global Citizens.



*It was necessary for Dr. Robinson to leave the meeting at this time.*

**4. Approval Of Minutes: Executive Session, Regular and Special Meetings**

**a. Regular Meeting, May 23, 2022**

The minutes from the Regular Meeting held May 23, 2022 had been distributed to the Board.

The minutes were approved on the motion of Dr Murtadha, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

**COMMITTEE REPORTS**

**5. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)**

**a. Report of the Treasurer – May 2022**

Carolyn Adams, Interim CFO, reviewed the Report of the Treasurer that had been distributed to the Board.

Ms. Adams shared that the Library is five months into the year and there are no real surprises. Our Revenues year-to-date are coming in at \$5.6 million. Our Expenditures going out are \$17.6 million. She reminded everyone that for the first part of the year we are using our cash balances to help fund items until we get our June settlement, which we should be getting this week.

Ms. Payne made the motion, which was seconded by Ms. Tribble, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

**b. Resolution 33 – 2022 (Approval of Logicalis, Inc. Quote)**

Ms. Adams discussed the information contained in Resolution 33 – 2022.

She explained that there is a need for the Library to purchase new phones for the Library. The Library acquired the current phone system over 20 years ago and it has surpassed its life expectancy. The Library wishes to purchase Cisco IP Phones

8841. These phones will offer high fidelity, reliability, security and scalable voice communication for the Library. The system will be purchased through our IT Department at a cost of \$72,222. This amount is already accounted for in the 2022 Budget and will be funded from the Operating Account.

After full discussion and careful consideration of Resolution 33 – 2022, the resolution was adopted on the motion of Mr. Biederman and seconded by Ms. Payne, to approve Resolution 33 – 2022, the Approval of Logicalis, Inc. Quote.

Resolution 33 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 34 – 2022** (Approval of EBSCO Quote)

Ms. Adams then discussed the information contained in Resolution 34 – 2022.

The Library uses a service that provides a monthly newsletter in the Library's catalog that patrons can sign up for on our website. There are many different subjects on the database that patrons can access and use such as home improvement, small engine repair, etc. It is being recommended that the Library contract with EBSCO for a total of \$57,118 for the subscription period August 1, 2022 through July 31, 2023. The cost is accounted for in the 2022 Operating Budget.

Dr. Murtadha asked if the Library has data on which of these particular databases are most frequently used and what that rate is like.

Ms. Adams replied that she doesn't have that information right now but can get it and send it to Dr. Murtadha.

After full discussion and careful consideration of Resolution 34 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 34 – 2022, the Approval of EBSCO Quote.

Resolution 34 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 35 – 2022** (Approval of Indianapolis Foundation Library Fund Grant for Marion County Internet Library Databases)

The information contained in Resolution 35 – 2022 was discussed by Ms. Adams.

The Library is seeking approval of the Indianapolis Foundation Library Fund Grant for the Marion County Internet Library (“MCIL”) Databases. These are a set of databases shared by eligible high school, university and public libraries and they are grant funded by the Library Fund of the Indianapolis Foundation. Since 1999, the Indianapolis Public Library Foundation and the Indianapolis Public Library have been the grant and database administrators for all the referenced databases. The Library assists participating libraries with authentication and set up and technical support. Database selection is conducted by the MCIL Advisory Committee consisting of representatives from participating high school libraries and IndyPL staff. The Indianapolis Foundation Library Fund Grant was awarded in May 2022 in the amount of \$560,200. The Library’s Foundation administers the distribution of funds.

Ms. Adams also explained that there is an administrative fee the Library Foundation retains in the amount of \$5,000 but the remainder of \$555,200 will be dispersed to the Library, along with \$50,000 that’s being rolled forward from the prior year, and will allow the Library to purchase the MCIL databases. The Library will pay the appropriate vendors a total of \$605,482 for the subscription period.

Both Judge Salinas and Dr. Murtadha inquired if we know how often the databases are used. They would like to know if readership has dropped off or changed over the years.

Dr. Murtadha noted that she needs to see some data before she can approve the resolution.

Ms. Adams will conduct that research and report back to the Board.

After full discussion and careful consideration of Resolution 35 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Mr. Biederman, to approve Resolution 35 – 2022, the Approval of Indianapolis Foundation Library Fund Grant for Marion County Internet Library Databases.

Resolution 35 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Abstain	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

**6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

Tisha Galarce, Interim HR Director, advised that the Library has selected a candidate for the CFO position. She is currently undergoing a background check and we’re expecting her to start in August. The CEO posting closed on June 26, 2022. We received info on 13 candidates. The Library will be able to see all those applications this coming Wednesday.

a. **Presentation of the Reporting Outline – Video**

Ms. Galarce then shared a video produced by BKD on anonymous incident reporting for Library staff members.

Dr. Murtadha inquired what the Library will use this for.

Ms. Galarce replied that incidents that violate the Library’s policies or state laws, management behavior, fraud, a hostile work environment, etc. should be reported.

Dr. Murtadha advised that she was concerned about the hierarchical reporting process. What happens when management might be behaving in an unethical manner?

Ms. Galarce noted that multiple people will be receiving information on the incidents. So no one single manager would receive the complaint. We have created a flowchart to say where it goes and who would receive the complaint.

Judge Salinas commented that it is imperative the staff knows that the report of their incident isn’t going to just one person. Staff may then feel more comfortable to use the incident database.

Ms. Galarce offered that once everything is set up and ready to go she will present that to the Board.

Ms. Tribble requested that Ms. Galarce tell the Board other ways that staff may bring their concerns to HR.

It was noted that staff may bring it to their manager or to HR directly but it would be best if staff use the database so we have all the information in one place.

b. **Resolution 36 – 2022 (Amendment of Policy 288 – Leave Donation)**

Ms. Galarce discussed the information contained in Resolution 36– 2022.

She advised that the purpose of Policy 288 is a leave donation program for medical emergencies. It is to allow qualifying employees with certain medical situations to access a bank of PTO or have time donated by other employees. She would like to amend Policy 288 to expand the use of donated leave to medical emergencies related to serious health conditions of an employee’s spouse, child or parents. And, she wants to also amend the waiting period. Right now there is ten days of unpaid waiting period to cover the leave. We would like to remove the ten days condition.

Judge Salinas asked if the leave has been used in the past and if the changes are being made so it would be used more.

Ms. Galarce responded that it’s being used but it is very limited because most of the leave is between four and six weeks. So, the employee uses their PTO. They have to go two weeks with no pay. We want to reduce the unpaid time and allow them to use donated leave once they run out of PTO.

After full discussion and careful consideration of Resolution 36 – 2022, the resolution was adopted on the motion of Dr. Murtadha and seconded by Ms. Payne, to approve Resolution 36 – 2022, the Amendment of Policy 288 – Leave Donation.

Resolution 36 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 37 – 2022 (Policy 205 Reporting Hotline)**

Ms. Galarce then reviewed the information contained in Resolution 37 – 2022.

She noted that the reporting hotline is to improve the reporting accountability process in the furtherance of the recommendation of the 2022 Climate Study. The hotline may be used by employees who wish to report a suspected violation of library policies, a violation of local, state or federal laws, suspected discriminatory conduct, bullying, hostile work environment, fraud, accounting issues or misuse of Library property. The reports may be made anonymously and confidentially to the extent confidentially can be maintained given the nature of the circumstances reported.

Judge Salinas requested that staff should be made aware of who is involved in the process and that it is not just one person.

After full discussion and careful consideration of Resolution 37 – 2022, the resolution was adopted on the motion of Dr. Murtadha and seconded by Ms. Payne, to approve Resolution 37 – 2022, the Policy 205 Reporting Hotline.

Resolution 37– 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

**7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Dr. TD Robinson)**

Adam Parsons, Facilities Director, began his report by apologizing for the situation of the locked gates at the parking lot entrances this evening. He commented that recently two Library vehicles had had their catalytic converters stolen while in the parking lot and management is trying to be more diligent about securing the Library’s property.

- a. **Resolution 38 – 2022** (Approval to Award a Services Contract for a System-Wide Facility Condition Assessment)

Mr. Parsons then reviewed the information contained in Resolution 38 – 2022.

He explained the need for a contract for a facility condition assessment. There are three layers of maintenance. Day-to-day maintenance. For example, toilets overflowing, etc. You've got the high level, which buildings we're replacing, renovating, etc. Then the mid-level. Asset level capital asset level but not building level that what we're analyzing.

A facility condition assessment is multiple things. An engineering company comes in and does a floor to ceiling analysis of the building. They barcode everything and input all the information into computer software and then they feed it into their system. We then have a report stating how much does it cost, how much did it cost us to buy, what it's current salvage value, what it's estimated time for replacement and how much will it cost in the future. Now we have a multi-year asset level plan for capital planning.

We are recommending Brightly Software, our current software vendor, who will then use Alpha Facilities Solutions of San Antonio, Texas as their vendor to provide the Facility Condition Assessment. The total cost will be \$154,124.49.

After full discussion and careful consideration of Resolution 38 – 2022, the resolution was adopted on the motion of Dr. Murtadha, and seconded by Mr. Biederman, to approve Resolution 30 – 2022 for the Approval to Award a Services Contract for a System-Wide Facility Condition.

Resolution 38 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

## 9. Report of the Interim Chief Executive Officer

- a. **Confirming Resolutions**

Nichelle M Hayes, Interim Chief Executive Officer, recommended that the Board approve Resolution 39 - 2022 Regarding Finances, Personnel and Travel.

- 1) **Resolution Regarding Finances, Personnel and Travel (39– 2022)**

At this time, Judge Salinas mentioned that the Board had questions regarding one component of the resolution. It is about the amount of the increases and the timing of the increases contained in the Personnel section of the resolution, as was already brought up in the Public Comment of the meeting.

Ms. Hayes commented that there has been discussion with members of the

union, herself, the Interim CFO and the Interim HR Director. For a long time our salaries have been very low and they've not kept up with market, even with some adjustments that have been made in the last three years or so. It's going to take multiple steps to order to find an ultimate solution. We are looking at completing the recommendations from the 2019 compensation study. Some would be done now and some we going to have to do over time. We are looking for extra funds from the City-County Council. We are also trying to obtain ARPA funds that could be used for bonuses for staff. And, we're trying to move money around that is in surplus and put it in an area where we can use it for salaries.

We're hoping to have things decided by November or December and enacted in January. If we can do it sooner we will. But we're trying to be deliberate so that we're not making mistakes. There are a lot of unknowns right now.

Ms. Tribble inquired if the changes in the 2019 study have been implemented with the exception of what is here today.

Ms. Hayes confirmed that. We are also looking at a new compensation study in the future, perhaps in 2023.

Judge Salinas asked how many individuals this phase affected that's in the resolution.

Ms. Hayes requested that Angie Gilbert, Executive Assistant, review the resolution and provide the number of Reclassifications and Pay Adjustments.

Dr. Murtadha commented that the Board had received a comment earlier about individuals nearing retirement and what happens with their compensation as well. What thinking has gone into that in terms of the proposed recommendation?

Ms. Hayes replied that we don't have all the funds needed to do everything so that's why we're trying to do it in stages.

At this time, Ms, Gilbert advised that there were nine Reclassifications and two Pay Adjustments contained in the resolution.

Ms. Payne advised that her concern is that there are people who are so far behind when it comes to pay grade rates and so forth.

Ms. Hayes replied that we're concerned about that also.

Ms, Tribble commented that the Library has already made adjustments to the lowest grades and the IT positions last year. Is that correct? So, this is the last piece of the 2019 recommendations before we move on to do another review because we're still behind the market and comparable organizations?

Ms. Hayes stated that is correct.

Judge Salinas noted that we need to pay people a living wage and something that is competitive with other libraries of similar size. Right now, our

situation in the county is different financially than it was even last year. He commented that he wants to do what is right. He's 1,000% in favor of re-evaluating everyone's salary and making sure we're paying them what they deserve and what is competitive because we can't even find people in certain area. He understands that Board members want additional information. Do the members want an amendment to the resolution? If so, we should make it retroactive to when it would have started if it's approved next month.

Mr. Biederman asked if inflation would be taken into account on the 2019 numbers.

Ms. Hayes requested that Ms. Galarce step up to speak.

Ms. Galarce provided a document for the Board to review and advised that we got a new certification on the numbers in 2021. For instance, it has the Area Resource Managers at \$93,000.

Dr. Murtadha shared that she would like to propose an amendment to the resolution so that we can more carefully study the information, find out the exact kind of adjustments that have been made in terms of the inflation adjustments in terms of the pay adjustments, who received 2019 increases, then what groups did, and which ones did not have.

Mr. Biederman then confirmed that the amendment would be to remove the Pay Adjustments and Reclassifications items under the Personnel schedule.

Dr. Murtadha responded, "Exactly."

Ms. Tribble said that she thinks we should move forward with this, trusting the staff, and asking them to bring back to us the timeline and to understand also, within the constraints of the Budget and funding that's available, what we can do. She thinks the team has been working on that and we should support their efforts.

Dr. Murtadha advised that she agreed 100% but she thinks we need to make sure that these adjustments occur. We need to make sure that those who are nearing retirement get the funds that they need to get, those who are the bottom scale get it, and that those who got raises and increases in 2019 aren't the same ones who are getting money when the others have not. Our staff is underpaid. We don't want to procrastinate. It needs to happen. We need to do it in fairness and in the right way.

Dr Murtadha made the motion, which was seconded by Mr. Biederman, that the Reclassification and Pay Adjustments sections of Resolution 39 -2022 be removed for consideration/approval from the Resolution at tonight's meeting.

The proposed amendment was approved on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Nay
Ms. Payne – Aye	



Judge Salinas also asked the members to accept a friendly amendment to make those items retroactive if and when they are approved.

A majority of the Board members consented to this friendly amendment.

Dr. Murtadha made the motion, which was seconded by Ms. Payne, to approve Resolution 39 – 2022, the Resolution Regarding Finances, Personnel and Travel, as amended.

Resolution 39 – 2022 was approved, as amended, on the following roll call vote:

Mr. Biederman – Aye	Judge Salinas - Aye
Dr. Murtadha - Aye	Ms. Tribble - Abstain
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

**b. Interim CEO June 2022 Update**

Ms. Hayes shared that the staff of the Library continue to work hard to support lifelong learning in the community. The Accounting Department is finishing the audit and when it's complete we will share the results. Conversations with public facing and closed departments continue in order to answer questions and communicate our focal points. Our focal points are increased compensation across the board and increased capacity, meaning adding staff to all of the departments in phases. The last focal point is wellness. We're encouraging staff to stay hydrated, take their vitamins, access their health providers and take advantage of lunch and learn offerings including meditation, yoga, etc., as well as the employee assistance program.

We're also working to advance the recommendations from the Climate Study. We're working on a dashboard that will reside online to illustrate our progress in those areas. We're also working on the BKD Integra harassment tool. We think this will have a very positive impact for the staff. We are going to utilize a structured interview method which will be the same format and standardized questions for open positions. We hope that will be fair and equitable and will get us the best possible employees based on knowledge, skills and abilities.

I have also instituted an open email policy. Open email because most people are not in my building. I am also doing an open door policy as well.

We are also implementing the Office of Ombuds, but that is still in progress.

**c. Report on Public Comment: Public PCs**

The Report was included in the packet for the Board members to review.

d. **Update on Social Work at IndyPL**

Yanna McGraw, the Social Worker at Central Library provided the following update on her work:

Good evening, I wanted to take this opportunity to provide you some updates on the progression of the social work program. Since starting almost a year ago, I have spent a lot of time researching other libraries and looking at how to start a program at Indianapolis Public Library. Tonight, I will talk about the population I will focus on regarding programming, my 2022 goals that I have been working on, and my plans for the 2023 calendar year. I will update you on challenges, successes, and needs of the social work program and the need for a 5-year strategic Plan for the role and incorporating it more into the library system.

Indianapolis Public Library system has great programs but often miss reaching those that are the most vulnerable. For this reason, I have focused my work this last year on addressing these disadvantaged populations. Those with housing insecurities, substance abuse, mental health, employment, individuals, and families experiencing poverty often do not participate in the great programming the library has to offer as they are worried about food, housing, employment and meeting their basic needs.

In 2022 I have established regular hours that patrons can visit me in my office at Central and I remain available to staff and patrons by phone and email. We have interns from Ball State, University of Indianapolis and IUPUI-Indianapolis providing assistance, and addressing all the needs in my job description. Some of the work they have completed are: a Community Resource Fair at Central.

There is a Needs Assessment of East 38<sup>th</sup> Street, updated community resource list, help work on planning a system wide community resource fair, looking at library policy and comparing it to libraries that were used in the climate study, developing trainings for staff and security, the need for a social work strategic plan, and providing face to face interaction with patrons. There is so much more they have been helpful with to move the program forward.

I have continued to build relationships with community providers and Central has had Marion County Health Department and Damien Center to provide education and testing and education for HIV. We look forward to bringing other community partners in to connect patrons to resources, and you will see what I have in mind when I talk about my 2023 goals.

Prior to my hiring, the Board approved the Homeless Resource Committee, and we are currently working on developing a yearly event that addresses the Strategic Plans Health and Wellness priorities of delivering a system health and wellness goal. Before I talk more on that I want to mention the committee members that have been working hard. From Central we have Deandra Williams, Bryanna Barnes CBLC, Alexis Simms- Barnes, Michelle Sharp, PDA ARM, Jordan Hunt, Connie Scott, ARM for Central, Shellie Rich, and me. From the Branches we have Massada Sparrow from Martindale - Brightwood, Josh Crain, East Washington, Morgan Coder from West Indianapolis, Liz Schoettle, ARM for West Region

branches. As I mentioned before we will be addressing one of the Strategic Plan Initiatives for Health and Wellness. We will be having a system wide Community Resource Fair, that will honor a patron who passed away earlier this year. Maurice Young was an individual who chose to live amongst those experiencing homelessness and would come to Central every Wednesday and connect those that did not have housing with employment, food, and resources in the community. Mr. Young has done several TED talks, spoke at conferences, classrooms, and students prior to his death this year. Shortly after his death, the Library was asked to preserve his works and we are in the process of working with the Foundation and others to do this. The committee will be having a meeting with the family to share our ideas and get their blessing next week. The focus and community resources we want to bring to the system annually will focus on Mental Health, Substance Abuse, Housing Insecurity, Family and Children, Employment and Health. CBLC will have displays, kiosk of Mr. Young's work. The main resource fair will happen at Central and those branches that choose to participate will have display cases centered around the pillars I mentioned before displayed of community resources in that branch's catchment area. The hope for the following year is to expand to other branches. We are asking the Board to save Tuesday, November 15, 2022, from 1:00 – 7:00 p.m. on your calendar.

Rounding up my 2022 goals I will be speaking at the Indiana State Library "Difference in You" Conference on work related stress while also providing tools to use to relieve stress. The final conference this year will be at ILF conference where I will be presenting with Dr. Beth Whaler who worked on the needs assessment for my position, and Brianna Gates Assistance Clinical Professor of Field Education at IUPUI. Dr. Whaler will give the background of how Indianapolis Public Library came to hiring a social worker, Brianna will talk about using students in a practicum placement and I will talk about developing a program and the do's and don'ts, challenges, and successes.

- Here is a list of areas for focus for 2023 and I will have more details to share in the future as I continue to grow and develop my ideas for 2023. Coffee & Conversation
- Support Groups (NA/AA/ Emotional Support Groups, Telle Health etc.)
- Bus Tickets
- Community Homeless Resource Fair
- Monthly (TANF, Work One, HIV Testing,)
- Partnership with re-entry programs
- Social Work Task Force – ALA/PLA
- Professional Development – Attend a Social Work Conference, Clinical Supervision, Liability Insurance
- Trainings for Staff
- 5 Year Strategic Plan

This year I have had challenges, successes and there are further needs that are critical to continue to grow this program. Challenges with staff involved understanding the copibilities of a social worker and what all I can and cannot do. Understanding that I have a code of ethics that I need to follow and that patrons have the right to self-determination and that sometimes does not align with what I can and cannot do. It has been a pleasure having students since January of this year,

but I have had to work and develop a process that at times was met with obstacles. I believe we are headed in the right direction with trying to figure out technology challenges, space to house and learning how to use them effectively for what IndyPL needs are and their academic needs. The final big challenge is there are many, but I am one social worker trying to implement a program for one system that has twenty plus branches when some other cities with similar size and fewer branches have four or five full time dedicated social professionals and interns doing all the necessary programming needs for disadvantage populations. For example, Kansas City library has nine branches and four individuals and interns doing the work to meet the needs of their disadvantage population. There will be a need for the system to look at bringing others to assist with meeting the needs of patrons and utilizing interns at the same time.

There have been many successes, but I want to bring attention to two this evening for you. I have a patron in the library who is connected in the community with a permanent supportive service housing program in the city. This patron decided that he was going to go on a vacation to Louisville and did not tell anyone. I recalled that I had not seen this patron in a while and received a call from the University of Louisville Hospital that he was in Louisville on a vacation and had walked there from Indianapolis. Patron was detained and they did not want to purchase a bus ticket for him as they could not verify with his housing provider that he had stable housing. Because they were unsuccessful in reaching the housing provider the patron remembers me and gave the social worker my name who contacted me to verify his housing placement. I was not able to do this without making a connection to the COC and the housing provider who were able to connect to the social worker in Louisville to verify that patron had adequate housing to return to.

Through communication with those all connected to this patron the patron is back in the city, housed, and connected to the services that he needs to be connected to. Lastly, for my success it has been humbling and an honor to have other communities who have decided to have a social work in their library, and they have reached out to me for guidance and direction on how to start a program in their library. I have been contacted by West Palm Beach Library, Boise Idaho, Atlantic City, Spokane Washington, and others.

We are working on the technology needs of the interns and my hope is that this will be completed by the next time I am asked to present to you all. With the help of so many and the interns we have done some great work in a year but there is so much more to do. It will be helpful to grow my role and add supports and create a strategic plan that aligns with the library system. I have a great volunteer who helps me with administrative work and is the reason I have been able to do all that I have been able to do but more of me is needed to meet the system's needs. As a licensed social worker maintaining my license is a must and this last year for conferences and trainings, I have attended some free opportunities but have had to pay out of pocket as well. The library's focus is on LEU's that are not transferable for my profession and moving forward this needs to be addressed.

As you can see, we have made great strides and the work will continue.

e. **Report of Connie Scott, Area Resource Manager of Central Library**

Ms. Scott reported on an email received from a Library patron about this person's concern about the safety of Central Library. The patron had advised that they are people sleeping, there are homeless people, etc. and that makes them uncomfortable.

It was noted that Central has security guards and they also have what we call "persons in charge," such as myself, and the management team that always survey Central throughout the day.

Ms. Scott commented that you have to remember that Central is used as a cooling center in the Summer and a warming center in the Winter. The homeless are a part of our community and we have a Social Worker that is doing a great job in providing resources for these individuals. We are trying to have all the resources needed but we cannot adequately deal with some of the mental health issues and substance abuse issues that come up. And, we always try to adhere to the guidelines we have about appropriate behavior.

She advised that Central will be hiring their own security team so they can learn how to de-escalate any issues that arise at the building.

At this time, Board members expressed their appreciation for the ongoing work being done by both Ms. McGraw and Ms. Scott.

## **UNFINISHED BUSINESS**

10. Ms. Tribble wanted to know about the plan for getting the Board Meetings back out to the branches.

Judge Salinas responded that as soon as the Library's IT Department can get us those locations that facilitate what we need as a Board. Since we have changed our policy to allow Board members to be here virtually for meetings, not every branch has that capacity. He noted that he wants to get back out there also. He has been told by the Interim CEO and the IT personnel that they are working on it. Possibly early Fall.

Ms. Tribble wanted to confirm if the Library Services Center was the only location in the library system that would allow us to hold the Board meetings right now.

Ms. Hayes replied that would be correct. There was special equipment placed here at LSC in order to have the two-way communications needed. At this time, the capability does not exist in any of the other branches. It might be easier to update newer branches like West Perry but that's something that we're working on investigating right now.

Judge Salinas noted that we could always just say we're going to do the meeting in person and if you can't be there, you can't be there. But, as a reminder, we changed the policy for a reason, namely, to allow everyone to be here (in person and virtually). It was a health reason and now it's also a health/convenience reason because Covid has not gone away.

He continued by saying that when our staff, who's overworked, tells us that they can make it happen, we'll do it.

### **NEW BUSINESS**

11. None.

### **AGENDA BUILDING**

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**July 2022** - None

### **INFORMATION**

13. **Materials**

- a. **Notes of June 14, 2022 Finance Committee Meeting**

14. **Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.  
 b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

15. **Notice of Special Meetings**

None.

**16. Notice of Next Regular Meeting**

Monday, July 25, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

**17. Other Business**

None.

**18. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:35 p.m.

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Ray Biederman, Secretary to the Board



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for June 2022**  
**Prepared by Accounting for the July 25, 2022 Board Meeting**

**5a**

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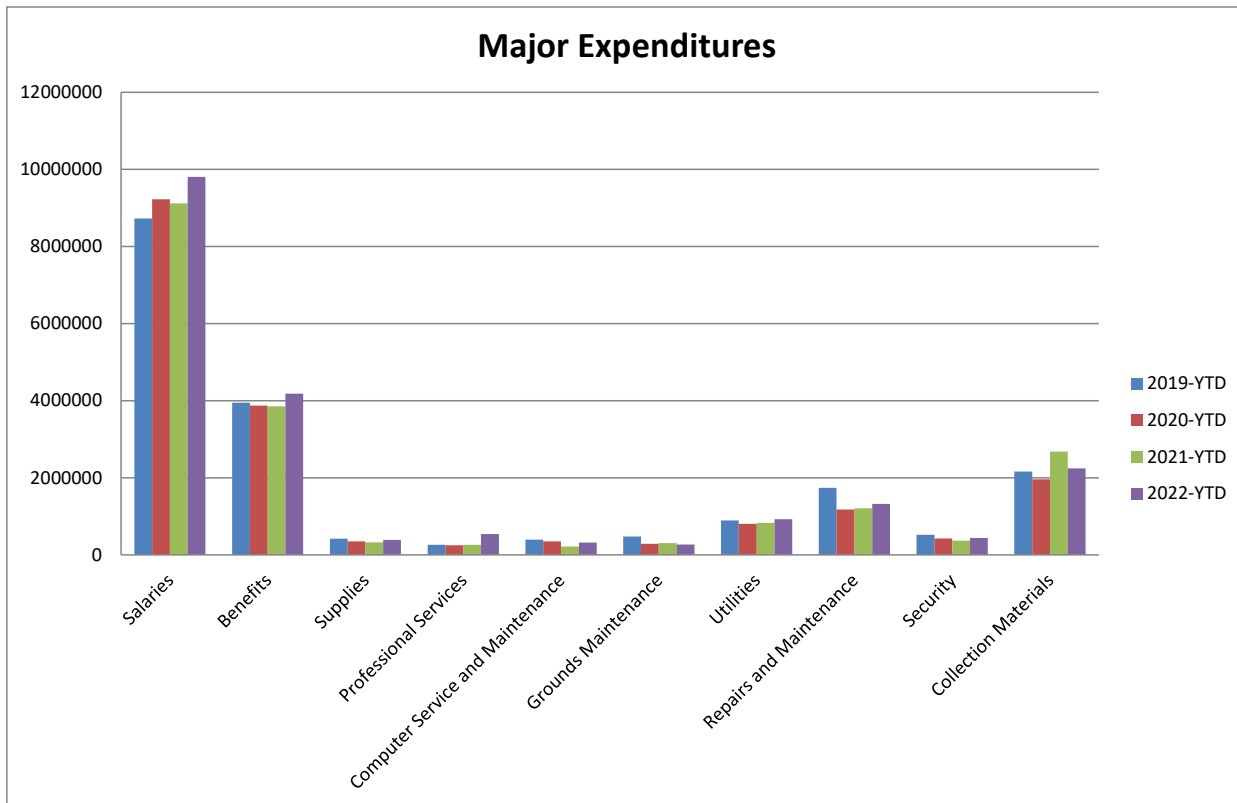
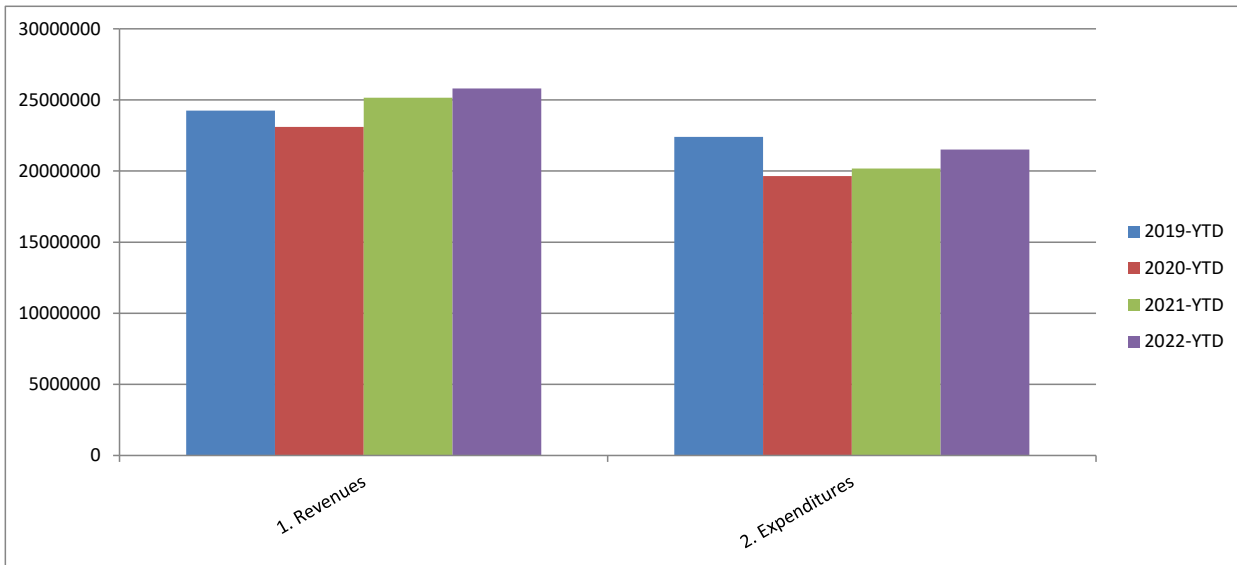


**Indianapolis-Marion County Public Library  
Operating Fund Revenues and Expenditures  
Month Ended June 30, 2022**

<b>Revenue</b>		<b>Annual</b>			<b>% Budget Received</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 6/30/2022</b>	<b>Actual YTD 6/30/2022</b>	
Property Taxes	31	38,379,667	17,670,446	20,994,446	55%
Intergovernmental	33	8,217,875	2,327,372	4,240,682	52%
Fines & Fees	35	131,001	9,817	63,491	48%
Charges for Services	34	582,908	43,929	253,332	43%
Miscellaneous	36	704,520	78,647	257,949	37%
<b>Total</b>		<b>48,015,971</b>	<b>20,130,212</b>	<b>25,809,899</b>	<b>54%</b>

<b>Expenditures</b>		<b>Annual</b>			<b>% Budget Spent</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 6/30/2022</b>	<b>Actual YTD 6/30/2022</b>	
Personal Services & Benefits	41	31,547,993	2,285,203	13,984,958	44%
Supplies	42	1,356,086	77,230	389,256	29%
Other Services and Charges	43	17,706,309	1,265,161	6,130,792	35%
Capital Outlay	44	3,289,833	230,585	1,009,057	31%
<b>Total</b>		<b>53,900,222</b>	<b>3,858,179</b>	<b>21,514,063</b>	<b>40%</b>

**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended June 30, 2022**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended June 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	47,890,298	47,890,298	17,670,446	20,994,446	-	26,895,852
311300 PROPERTY TAX CAPS	(8,530,254)	(9,510,631)	-	-	-	(9,510,631)
<b>TAXES Total</b>	<b>39,360,044</b>	<b>38,379,667</b>	<b>17,670,446</b>	<b>20,994,446</b>	<b>-</b>	<b>17,385,221</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	240,000	240,000	27,738	93,491	-	146,509
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	287,124	287,124	-	31,883
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	1,492,104	1,492,104	-	1,497,674
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,927,292	-	1,927,292
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	283,017	-	215,381
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	148,891	148,891	-	145,979
339000 IN LIEU OF PROP. TAX	21,238	21,238	8,762	8,762	-	12,476
<b>INTERGOVERNMENTAL Total</b>	<b>8,217,875</b>	<b>8,217,875</b>	<b>2,327,372</b>	<b>4,240,682</b>	<b>-</b>	<b>3,977,193</b>
<b>CHARGES FOR SERVICES</b>						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	24,046	148,595	-	131,405
347602 FAX TRANSMISSION REVENUE	74,468	74,468	7,962	49,530	-	24,938
347603 PROCTORING EXAMS	4,130	4,130	88	459	-	3,671
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	2,222	11,795	-	(9,295)
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	1,850	8,705	-	12,590
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	2,326	12,351	-	4,817
347608 SECURITY SERVICES REVENUE	33,183	33,183	1,410	7,620	-	25,563
347609 EVENT SECURITY	-	-	720	3,231	-	(3,231)
347620 CAFE REVENUE	16,325	16,325	-	1,710	-	14,615
347621 CATERING REVENUE	78,840	78,840	3,306	9,337	-	69,503
<b>CHARGES FOR SERVICES Total</b>	<b>582,908</b>	<b>582,908</b>	<b>43,929</b>	<b>253,332</b>	<b>-</b>	<b>329,576</b>
<b>FINES</b>						
351200 FINES	115,622	115,622	8,715	58,054	-	57,568
351201 OTHER CARD REVENUE	1,385	1,385	260	1,430	-	(45)
351202 HEADSET REVENUE	6,795	6,795	336	1,513	-	5,282
351203 USB REVENUE	5,332	5,332	328	1,760	-	3,572
351204 LIBRARY TOTES	1,867	1,867	178	734	-	1,133
<b>FINES Total</b>	<b>131,001</b>	<b>131,001</b>	<b>9,817</b>	<b>63,491</b>	<b>-</b>	<b>67,510</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	5,434	5,434	1,131	1,979	-	3,455
360001 REVENUE ADJUSTMENT	-	-	(177)	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	11,208	32,615	-	36,995
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	8,602	66,100	-	86,784
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	2,460	7,800	-	35,699
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	1,400	6,710	-	14,795
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	-	750	-	2,051
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
<b>MISCELLANEOUS Total</b>	<b>520,733</b>	<b>520,733</b>	<b>24,623</b>	<b>115,955</b>	<b>-</b>	<b>404,778</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	-	-	-	3,787

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	53,823	114,570	-	(109,570)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	201	27,249	-	147,751
399001 INSURANCE REIMBURSEMENTS	-	-	-	175	-	(175)
<b>OTHER FINANCING SRCS Total</b>	<b>183,787</b>	<b>183,787</b>	<b>54,024</b>	<b>141,994</b>	<b>-</b>	<b>41,793</b>

<b>REVENUE Total</b>	<b>48,996,348</b>	<b>48,015,971</b>	<b>20,130,212</b>	<b>25,809,899</b>	<b>-</b>	<b>22,206,072</b>
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#### EXPENSE

##### PERSONAL SERVICES

411000 SALARIES APPOINTED STAFF	19,496,401	19,907,619	1,398,305	9,237,192	-	10,670,427
412000 SALARIES HOURLY STAFF	1,789,546	1,599,046	89,638	565,585	-	1,033,461
413000 WELLNESS	46,125	46,125	1,292	23,470	3,422	19,233
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,736	20,983	-	25,098
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	1,600	11,200	9,600	5,369
413003 TUITION ASSISTANCE	30,750	30,750	-	8,819	-	21,931
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,675,145	108,907	716,009	-	959,136
413300 PERF/INPRS	2,797,356	2,845,876	196,117	1,282,690	-	1,563,186
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,104,368	483,000	2,105,423	25,000	2,973,946
413600 GROUP LIFE INSURANCE	40,723	40,723	2,608	13,589	-	27,134
<b>PERSONAL SERVICES Total</b>	<b>31,208,200</b>	<b>31,547,993</b>	<b>2,285,203</b>	<b>13,984,958</b>	<b>40,326</b>	<b>17,522,709</b>

##### SUPPLIES

421500 OFFICE SUPPLIES - FAC/PURCH	537,048	557,586	12,892	111,066	147,254	299,266
421600 LIBRARY SUPPLIES	100,000	137,544	8,582	60,639	40,054	36,851
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,476	41,364	157,121	31,748	178,607
422210 GASOLINE	44,880	45,602	2,443	11,059	13,780	20,763
422250 UNIFORMS	16,320	18,249	1,434	3,000	1,202	14,046
422310 CLEANING & SANITATION	169,950	176,270	10,514	46,370	12,318	117,582
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	34,446	18,914
<b>SUPPLIES Total</b>	<b>1,258,678</b>	<b>1,356,086</b>	<b>77,230</b>	<b>389,256</b>	<b>280,801</b>	<b>686,029</b>

##### OTHER SERVICES AND CHARGES

431100 LEGAL SERVICES	219,000	341,500	-	121,981	31,203	188,317
431500 CONSULTING SERVICES	327,900	776,325	136,672	417,590	206,586	152,148
432100 FREIGHT & EXPRESS	12,070	12,070	1,979	7,997	1,979	2,094
432200 POSTAGE	65,265	65,265	1,388	2,638	-	62,627
432300 TRAVEL	34,380	34,380	400	1,131	-	33,249
432400 DATA COMMUNICATIONS	280,400	291,777	18,985	135,284	-	156,493
432401 CELLULAR PHONE	11,602	11,602	715	4,839	-	6,763
432500 CONFERENCES	94,000	74,000	5,636	16,691	3,050	54,259
432501 IN HOUSE CONFERENCE	124,560	137,219	11,055	93,667	35,546	8,006
433100 OUTSIDE PRINTING	103,000	116,915	10,169	32,498	10,294	74,124
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	-	936	-	874
434100 WORKER'S COMPENSATION	176,927	176,927	-	40,258	-	136,669
434200 PACKAGE	275,575	275,575	-	79,683	-	195,892
434201 EXCESS LIABILITY	11,802	11,802	-	10,010	-	1,792
434202 AUTOMOBILE	22,342	22,342	-	10,748	-	11,594
434500 OFFICIAL BONDS	1,140	1,140	-	975	-	165
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	-	20,000	10,000	500
435100 ELECTRICITY	1,300,000	1,372,228	72,913	451,787	715,255	205,187
435200 NATURAL GAS	190,000	201,640	3,537	74,206	47,434	80,000
435300 HEAT/STEAM	408,194	431,974	14,656	144,717	229,062	58,194
435400 WATER	87,574	90,200	4,357	24,203	58,662	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	53,823	173,401	377,925	34,737

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
435500 STORMWATER	28,512	28,512	113	12,117	12,117	4,277
435900 SEWAGE	100,725	102,747	5,780	24,431	73,993	4,323
436100 REP & MAINT-STRUCTURE	748,606	926,990	83,093	424,328	296,792	205,870
436101 ELECTRICAL	487,437	509,422	50,599	178,713	150,282	180,427
436102 PLUMBING	102,000	104,263	4,965	35,774	37,541	30,947
436103 PEST SERVICES	35,700	40,760	2,834	10,903	18,222	11,635
436104 ELEVATOR SERVICES	165,000	194,720	13,107	75,604	75,980	43,136
436110 CLEANING SERVICES	1,370,000	1,451,974	76,913	435,897	179,914	836,164
436200 REP & MAINT-EQUIPMENT	221,340	234,492	7,104	24,562	65,868	144,062
436201 REP & MAINT-HEATING & AIR	523,974	606,571	28,923	125,226	84,543	396,801
436202 REP & MAINT -AUTO	64,260	71,988	2,903	12,979	9,363	49,646
436203 REP & MAINT-COMPUTERS	401,420	521,420	114,498	214,123	155,236	152,061
437200 EQUIPMENT RENTAL	87,869	87,869	4,419	29,022	19,850	38,997
437300 REAL ESTATE RENTAL	343,575	343,575	33,273	158,388	8,750	176,437
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	5,726	33,772	35,522	15,500
439601 SNOW REMOVAL	419,910	419,910	-	156,250	95,250	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	17,008	79,957	165,186	110,019
439800 DUES & MEMBERSHIPS	58,880	60,195	220	22,106	-	38,089
439901 COMPUTER SERVICES	566,634	458,696	661	46,860	120,253	291,583
439902 PAYROLL SERVICES	145,000	145,000	9,676	58,430	-	86,570
439903 SECURITY SERVICES	1,255,543	1,080,808	110,597	439,153	272,945	368,710
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	4,167	32,918	-	35,371
439905 OTHER CONTRACTUAL SERVICES	687,476	732,745	70,335	271,392	192,929	268,424
439906 RECRUITMENT EXPENSES	44,000	44,000	-	10,075	21,000	12,925
439907 EVENTS & PR	77,200	97,515	3,740	48,790	11,933	36,791
439910 PROGRAMMING	77,950	77,950	1,640	9,562	11,750	56,638
439911 PROGRAMMING-JUV.	150,750	153,800	10,426	32,537	28,225	93,038
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	254,021	1,249,549	-	2,035,347
451100 AUDIT FEES	15,000	30,000	12,136	12,136	15,000	2,864
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>16,587,199</b>	<b>17,706,309</b>	<b>1,265,161</b>	<b>6,130,792</b>	<b>3,885,441</b>	<b>7,690,076</b>
<b>CAPITAL</b>						
445100 CAPITAL - FURNITURE	50,000	55,797	-	17,201	11,762	26,834
445301 COMPUTER EQUIPMENT	-	5,965	-	-	-	5,965
445301 COMPUTER EQUIPMENT	200,000	200,000	-	-	11,783	188,217
449000 BOOKS & MATERIALS	3,002,000	3,008,571	230,585	991,856	-	2,016,715
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
<b>CAPITAL Total</b>	<b>3,252,000</b>	<b>3,289,833</b>	<b>230,585</b>	<b>1,009,057</b>	<b>43,045</b>	<b>2,237,731</b>
<b>EXPENSE Total</b>	<b>52,306,077</b>	<b>53,900,222</b>	<b>3,858,179</b>	<b>21,514,063</b>	<b>4,249,614</b>	<b>28,136,545</b>

**Indianapolis-Marion County Public Library  
Cashflow Projections - Operating Fund  
January 1 - December 31, 2022**

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance	
<b>Beginning Balance</b>	\$ 36,055,821	\$ 33,774,506	\$ 31,323,579	\$ 27,717,750	\$ 24,841,371	\$ 24,517,763	\$ 40,350,683	\$ 36,813,067	\$ 33,364,991	\$ 28,493,831	\$ 26,428,605	\$ 25,136,372	\$ 36,055,821	\$ 36,055,821		
<b>Receipts:</b>																
PROPERTY TAX	311000	-	-	1,076,000	2,248,000	17,670,446	-	-	-	1,574,402	2,361,603	14,429,593	39,360,044	39,360,044	-	
E-RATE REVENUE	332200	13,151	13,151	13,151	13,151	27,738	12,014	29,958	15,707	10,960	40,640	10,958	213,728	240,000	(26,272)	
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	287,124	-	-	-	-	-	204,510	491,634	319,007	172,627	
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,492,104	-	-	-	-	-	1,449,444	2,941,548	2,989,778	(48,230)	
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,582	3,854,584	(2)	
COUNTY OPTION INCOME TAX	335500	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	532,233	498,398	33,835	
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	148,891	-	-	-	-	-	147,435	296,326	294,870	1,456	
IN LIEU OF PROP. TAX	339000	-	-	-	-	8,762	-	-	-	-	-	12,246	21,008	21,238	(230)	
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PUBLIC PRINTING REVENUE	347601	19,917	22,043	28,862	28,819	24,908	24,046	25,523	25,845	26,517	23,048	22,048	21,013	292,589	280,000	12,589
FAX TRANSMISSION REVENUE	347602	8,047	7,808	9,998	8,462	7,252	7,962	6,845	7,494	6,645	5,666	5,768	5,721	67,669	74,468	13,201
PROCTORING EXAMS	347603	28	109	85	100	50	88	802	118	481	203	190	225	2,478	4,130	(1,652)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	55,000	-	-	-	-	-	55,000	55,000	-
USAGE FEE REVENUE	347605	-	20	5,134	2,202	2,217	2,222	5	-	1,109	2	2	1,354	14,268	2,500	11,768
SET-UP & SERVICE - TAXABLE	347606	-	150	692	2,488	3,525	1,850	6,044	570	4,789	5,148	342	1,710	27,309	21,295	6,014
SET-UP & SERVICE - NON-TAXABLE	347607	-	975	630	4,670	3,750	2,326	2,567	856	3,047	3,080	3,311	27,291	17,167	10,124	
SECURITY SERVICES REVENUE	347608	-	360	750	2,880	2,220	1,410	8,490	2,664	4,162	5,161	3,329	5,383	36,808	33,183	3,625
EVENT SECURITY	347609	-	27	240	924	1,320	720	-	-	-	-	-	-	3,231	-	3,231
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CAFE REVENUE	347620	611	524	575	-	-	-	1,464	2,009	2,011	1,957	2,203	2,027	13,380	16,325	(2,945)
CATERING REVENUE	347621	2,123	-	-	3,363	545	3,306	8,322	3,791	5,000	4,268	6,000	18,000	54,718	78,840	(24,122)
FINES	351200	8,406	7,856	11,813	12,918	8,347	8,715	10,763	11,724	11,293	8,850	8,101	8,319	117,103	115,622	1,481
OTHER CARD REVENUE	351201	325	325	130	195	195	260	139	85	85	174	243	139	2,294	1,385	909
HEADSET REVENUE	351202	242	206	224	239	265	336	855	660	721	779	597	623	5,748	6,795	(1,047)
USB REVENUE	351203	231	178	450	369	224	328	411	623	532	376	368	399	4,470	5,332	(862)
LIBRARY TOTES	351204	87	118	148	97	107	178	157	155	197	164	157	197	1,703	1,867	(164)
MISCELLANEOUS REVENUE	360000	126	105	135	361	122	1,131	15	3,269	44	462	129	-	5,899	5,434	465
REVENUE ADJUSTMENT	360001	-	-	-	-	177	-	-	-	-	-	-	-	(0)	-	
INTEREST INCOME	361000	2,907	2,805	3,799	4,438	7,459	5,163	5,154	5,006	5,186	4,997	5,210	63,331	69,610	(6,279)	
FACILITY RTL REV - TAXABLE	362000	8,964	13,118	12,650	8,129	14,638	8,602	47,830	20,498	20,498	32,934	2,938	218,984	152,884	66,100	
FACILITY RENTAL REV - NONTAX	362001	1	1,629	-	3,080	630	2,460	-	7,489	2,799	15,226	8,679	7,889	49,882	43,499	6,383
EQUIPMENT RENTAL REV - TAXABLE	362002	-	300	450	1,710	2,850	1,400	4,761	-	5,714	5,095	1,587	1,905	25,771	21,505	4,266
EQUIPMENT RENTAL REV - NONTAX	362003	-	150	-	600	-	-	-	-	-	-	-	-	750	2,801	(2,051)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OTHER GRANTS	367004	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SALE OF SURPLUS PROPERTY	392100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REFUNDS	396000	-	-	-	26,665	34,082	53,823	-	-	-	-	-	-	-	3,787	
REIMBURSEMENT FOR SERVICES	399000	200	26,606	242	-	-	201	61,250	-	1,148	40,106	805	15,072	114,570	5,000	
INSURANCE REIMBURSEMENTS	399001	-	-	175	-	-	-	-	-	-	-	-	-	145,630	109,570	
														175	(29,370)	
<b>Total Receipts</b>	<b>428,118</b>	<b>461,312</b>	<b>453,062</b>	<b>1,564,612</b>	<b>2,772,582</b>	<b>20,130,212</b>	<b>621,171</b>	<b>710,711</b>	<b>487,942</b>	<b>2,093,562</b>	<b>2,866,554</b>	<b>16,717,316</b>	<b>49,307,154</b>	<b>48,996,348</b>	<b>310,806</b>	
<b>Expenditures:</b>																
PERSONAL SERVICES & BENEFITS	41	2,120,679	1,609,960	2,588,848	3,177,617	2,202,652	2,285,203	2,400,631	2,400,631	3,600,946	2,400,631	2,400,631	2,400,631	29,589,058	31,208,200	1,619,142
SUPPLIES	42	46,464	38,560	93,234	18,365	115,401	77,230	104,890	104,890	104,890	104,890	104,890	1,018,594	1,258,678	240,084	
OTHER SERVICES AND CHARGES (LRF TRANSFER BELOW)	43	732,822	833,039	1,380,448	900,584	1,018,737	1,265,161	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	14,424,391	16,337,199	1,912,808	
LIBRARY MATERIALS CAPITAL OUTLAY	44	5,601	140,249	218,059	219,977	194,585	230,585	271,000	271,000	271,000	271,000	271,000	887,943	3,252,000	-	
<b>Total Expenditures</b>	<b>2,905,566</b>	<b>2,621,807</b>	<b>4,280,590</b>	<b>4,316,544</b>	<b>3,531,375</b>	<b>3,858,179</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>5,359,103</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,775,730</b>	<b>48,284,043</b>	<b>52,056,077</b>	<b>3,772,034</b>	
<b>Change in Payables/Petty Cash/Correction* Transfer Out (LRF FUND)</b>	<b>196,133</b>	<b>(290,432)</b>	<b>221,699</b>	<b>(124,447)</b>	<b>435,186</b>	<b>(439,113)</b>								<b>(974)</b>	<b>-</b>	
<b>Ending Balance</b>	<b>\$ 33,774,506</b>	<b>\$ 31,323,579</b>	<b>\$ 27,717,750</b>	<b>\$ 24,841,371</b>	<b>\$ 24,517,763</b>	<b>\$ 40,350,683</b>	<b>\$ 36,813,067</b>	<b>\$ 33,364,991</b>	<b>\$ 28,493,831</b>	<b>\$ 26,428,605</b>	<b>\$ 25,136,372</b>	<b>\$ 36,827,957</b>	<b>\$ 36,827,957</b>	<b>\$ 32,746,092</b>		

**Indianapolis-Marion County Public Library  
Receipts & Disbursements  
Month Ended June 30, 2022**

<b>FUND</b>	<b>CASH AND INVESTMENTS 5/31/2022</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>CASH AND INVESTMENTS 6/30/2022</b>
101 Total Operating	24,517,763	20,130,212	4,297,292	40,350,683
104 Total Fines	(84)	49,763	49,763	(84)
226 Total Parking Garage	673,653	10,050	680	683,023
230 Total Grant	566,138	94,170	24,864	635,444
245 Total Rainy Day	7,696,396	2,662	-	7,699,059
270 Total Shared System	255,351	3,131	6,269	252,213
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	-	-	8,022	(8,022)
301 Total BIRF 1	(1,212,090)	3,905,817	2,834,916	(141,189)
321 Total BIRF 2	655,770	4,770,266	3,619,487	1,806,549
471 Total Library Improvement Reserve Fund	2,435,855	1,618	-	2,437,472
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,135,987	-	202,136	933,851
480 Total 2018 BBond - West Perry Branch	180,410	-	1,204	179,206
481 Total 2019 Bond - LAW WAY Renovation	10,909	-	10,909	(0)
482 Total 2020 Bond - Fac Renov Equip Acq	3,225,790	-	-	3,225,790
483 Total 2021A Bond Glendale BR	13,154,005	983	222,632	12,932,356
484 Total 2021B Bond FT Harrison BR	12,113,055	964	708,325	11,405,694
485 Total 2021C Bond Energy Cons	5,418,059	-	92,823	5,325,236
701 Total Self-Insurance Fund	-	491,793	491,793	0
800 Total Gift	2,536,060	158,067	91,684	2,602,443
806 Total Payroll Liabilities	123,335	101,233	165,472	59,096
812 Total Foundation Agency Fund	575	785	-	1,360
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,737	949	1,750	936
815 Total PLAC Card Revenue Agency Fund	10,632	6,955	-	17,587
<b>Grand Total</b>	<b>73,499,336</b>	<b>29,729,418</b>	<b>12,830,021</b>	<b>90,398,732</b>

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended June 30, 2022**

<u>Chase Savings Account</u>			<u>Previous Month's Chase Savings Account Activity</u>		
	Balance June 30, 2022	Interest Earned June 30, 2022		Balance May 31, 2022	Interest Earned May 31, 2022
Operating Fund	\$ 7,004,113	\$ 575	Operating Fund	\$ 7,003,539	\$ 335
Grant Fund	\$ 193,395	\$ -	Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,335	\$ 34	Parking Garage	\$ 409,301	\$ 20
Bond & Interest Redemption Fd	\$ -	\$ -	Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -	Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,853	\$ 33	Rainy Day Fund	\$ 404,819	\$ 19
Gift Fund	\$ 119	\$ 16	Gift Fund	\$ 104	\$ 9
2021A Bond (Glendale)	\$ 12,002,020	\$ 983	2021A Bond (Glendale)	\$ 12,001,037	\$ 573
2021B Bond (Fort Harrison)	\$ 11,001,968	\$ 964	2021B Bond (Fort Harrison)	\$ 12,001,004	\$ 573
<b>Total Chase Savings Account</b>	<b>\$ 31,029,188</b>	<b>\$ 2,604</b>	<b>Total Chase Savings Account</b>	<b>\$ 32,026,584</b>	<b>\$ 1,529</b>
<i>The average savings account rate for June was 0.10%</i>			<i>The average savings account rate for May was 0.06%</i>		
<u>Fifth Third Bank Investment Account</u>			<u>Previous Month's Fifth Third Bank Investment Account</u>		
	Balance June 30, 2022	Interest Earned June 30, 2022		Balance May 31, 2022	Interest Earned May 31, 2022
Library Improvement Reserve Fd	\$ 2,236,048	\$ 1,618	Library Improvement Reserve Fd	\$ 2,234,430	\$ 1,142
Rainy Day Fund	\$ 3,469,940	\$ 2,511	Rainy Day Fund	\$ 3,467,429	\$ 1,773
<b>Total Fifth Third Bank</b>	<b>\$ 5,705,988</b>	<b>\$ 4,129</b>	<b>Total Fifth Third Bank</b>	<b>\$ 5,701,859</b>	<b>\$ 2,915</b>
<i>The average investment account rate for June was 0.87%</i>			<i>The average investment account rate for May was 0.61%</i>		
<u>Hoosier Fund Account Income</u>			<u>Previous Month's Hoosier Fund Account Income</u>		
	Balance June 30, 2022	Interest Earned June 30, 2022		Balance May 31, 2022	Interest Earned May 31, 2022
Operating Fund	\$ 8,707,075	\$ 5,848	Operating Fund	\$ 8,701,227	\$ 4,006
Rainy Day Fund	\$ 180,339	\$ 119	Rainy Day Fund	\$ 180,220	\$ 81
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -	2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -	2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 29,914	\$ 494	Bond & Interest Redemption Fd	\$ 29,419	\$ 339
2019 Lawrence/Wayne Project Fund	\$ -	\$ -	2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,831,969</b>	<b>\$ 6,461</b>	<b>Total Hoosier Fund Account</b>	<b>\$ 9,825,508</b>	<b>\$ 4,426</b>
<i>The average Hoosier Fund account rate for June was 0.80%</i>			<i>The average Hoosier Fund account rate for May was 0.53%</i>		
<u>TrustIndiana</u>			<u>Previous Month's TrustIndiana</u>		
	Balance June 30, 2022	Interest Earned June 30, 2022		Balance May 31, 2022	Interest Earned May 31, 2022
Operating Fund	\$ 6,811,542	\$ 4,781	Operating Fund	\$ 6,806,761	\$ 3,113
2015 RFID Project Fund	\$ -	\$ -	2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -	2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -	2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -	Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -	Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,352,690</b>	<b>\$ 4,781</b>	<b>Total TrustIndiana Account</b>	<b>\$ 7,347,909</b>	<b>\$ 3,113</b>
<i>The average TrustIndiana account rate for June was 0.79%</i>			<i>The average TrustIndiana account rate for May was 0.50%</i>		
<u>U. S. Bank</u>			<u>Previous Month's U.S. Bank</u>		
	Balance June 30, 2022	Interest Earned June 30, 2022		Balance May 31, 2022	Interest Earned May 31, 2022
Operating Fund	\$ 1,053,395	\$ 5	Operating Fund	\$ 1,053,391	\$ 4
<b>Total U. S. Bank</b>	<b>\$ 1,053,395</b>	<b>\$ 5</b>	<b>Total U. S. Bank</b>	<b>\$ 1,053,391</b>	<b>\$ 4</b>
<i>The average U. S. Bank account rate for June was 0.005%</i>			<i>The average U. S. Bank account rate for May was 0.005%</i>		



**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended June 30, 2022**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	14,757,882	14,757,882	8,116,058	8,116,058	-	6,641,824
<b>Property Taxes Total</b>	<b>14,757,882</b>	<b>14,757,882</b>	<b>8,116,058</b>	<b>8,116,058</b>	<b>-</b>	<b>6,641,824</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	92,051	92,051	83,156	83,156	-	8,895
335200 LICENSE EXCISE TAX REVE	891,429	891,429	430,508	430,508	-	460,921
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	43,122	43,122	-	41,965
339000 IN LIEU OF PROP. TAX	7,594	7,594	2,745	2,745	-	4,849
<b>Intergovernmental Total</b>	<b>1,076,161</b>	<b>1,076,161</b>	<b>559,531</b>	<b>559,531</b>	<b>-</b>	<b>516,630</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	494	1,614	-	(1,614)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>494</b>	<b>1,614</b>	<b>-</b>	<b>(1,614)</b>
<b>REVENUES Total</b>	<b>15,834,043</b>	<b>15,834,043</b>	<b>8,676,083</b>	<b>8,677,202</b>	<b>-</b>	<b>7,156,841</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	4,750	4,750	-	1,500	-	3,250
438100 PRINCIPAL	14,480,000	14,480,000	5,405,000	8,940,000	-	5,540,000
438200 INTEREST	2,037,991	2,037,991	1,060,312	1,117,915	-	920,076
452002 TRANSFERS IN/OUT	-	-	(10,909)	(10,909)	-	10,909
<b>Other Services and Charges Total</b>	<b>16,522,741</b>	<b>16,522,741</b>	<b>6,454,403</b>	<b>10,048,506</b>	<b>-</b>	<b>6,474,234</b>
<b>EXPENSES Total</b>	<b>16,522,741</b>	<b>16,522,741</b>	<b>6,454,403</b>	<b>10,048,506</b>	<b>-</b>	<b>6,474,234</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended June 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	2,662	8,567	-	(8,567)
<b>MISCELLANEOUS Total</b>	-	-	<b>2,662</b>	<b>8,567</b>	-	<b>(8,567)</b>
<b>OTHER FINANCING SRCS</b>						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	2,383,417	-	(2,383,417)
<b>OTHER FINANCING SRCS Total</b>	-	-	-	<b>2,383,417</b>	-	<b>(2,383,417)</b>
<b>REVENUE Total</b>	-	-	<b>2,662</b>	<b>2,391,984</b>	-	<b>(2,391,984)</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	400,000
431500 CONSULTING SERVICES	-	23,276	-	-	23,276	-
438400 ISSUANCE COSTS	-	-	-	225	-	(225)
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>564,844</b>	-	<b>225</b>	<b>64,844</b>	<b>499,775</b>
<b>CAPITAL</b>						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
<b>CAPITAL Total</b>	<b>2,500,000</b>	<b>2,500,000</b>	-	-	-	<b>2,500,000</b>
<b>EXPENSE Total</b>	<b>3,000,000</b>	<b>3,064,844</b>	-	<b>225</b>	<b>64,844</b>	<b>2,999,775</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended June 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	1,618	5,229	-	(5,229)
<b>MISCELLANEOUS Total</b>	-	-	<b>1,618</b>	<b>5,229</b>	-	<b>(5,229)</b>
<b>REVENUE Total</b>	-	-	<b>1,618</b>	<b>5,229</b>	-	<b>(5,229)</b>
<b>EXPENSE</b>						
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
<b>CAPITAL Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>
<b>EXPENSE Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended June 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P. O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000		9,122	54,249	-
347611 EVENTS PARKING	8,000	8,000		875	4,875	-
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>		<b>9,997</b>	<b>59,124</b>	<b>-</b>
<b>MISCELLANEOUS</b>						
360001 REVENUE ADJUSTMENT	-	-		19	86	-
361000 INTEREST INCOME	100	100		34	66	-
<b>MISCELLANEOUS Total</b>	<b>100</b>	<b>100</b>		<b>53</b>	<b>152</b>	<b>-</b>
<b>REVENUE Total</b>	<b>128,100</b>	<b>128,100</b>		<b>10,050</b>	<b>59,276</b>	<b>-</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	3,500	3,500		-	78	-
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000		-	880	-
422310 CLEANING & SANITATION	100	100		-	-	-
<b>SUPPLIES Total</b>	<b>6,600</b>	<b>6,600</b>		<b>-</b>	<b>958</b>	<b>-</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	2,500	2,500		-	-	-
431500 CONSULTING SERVICES	5,000	7,915		-	-	2,915
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000		-	4,000	-
432200 POSTAGE	100	100		-	-	-
432400 DATA COMMUNICATIONS	5,000	5,000		20	511	-
434201 EXCESS LIABILITY	5,000	5,000		-	2,970	-
436100 REP & MAINT-STRUCTURE	457,500	453,235		-	-	-
436110 CLEANING SERVICES	5,000	5,000		-	2,508	-
436200 REP & MAINT-EQUIPMENT	4,000	4,000		-	-	-
436201 REP & MAINT-HEATING & AIR	12,500	12,500		-	-	-
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500		661	2,802	-
439905 OTHER CONTRACTUAL SERVICES	10,000	14,265		-	9,765	4,500
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>522,100</b>	<b>525,015</b>		<b>680</b>	<b>22,556</b>	<b>7,415</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	10,000	10,000		-	-	10,000
<b>CAPITAL Total</b>	<b>10,000</b>	<b>10,000</b>		<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENSE Total</b>	<b>538,700</b>	<b>541,615</b>		<b>680</b>	<b>23,515</b>	<b>7,415</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended June 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	3,131	93,952	-	(93,952)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>3,131</b>	<b>93,952</b>	-	<b>(93,952)</b>
<b>REVENUE Total</b>	-	-	<b>3,131</b>	<b>93,952</b>	-	<b>(93,952)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	64,200	64,200	4,987	32,462	-	(32,462)
413100 FICA AND MEDICARE	4,911	4,911	349	2,272	-	(2,272)
413300 PERF/INPRS	9,116	9,116	708	4,610	-	(4,610)
<b>PERSONAL SERVICES Total</b>	<b>78,228</b>	<b>78,228</b>	<b>6,044</b>	<b>39,343</b>	-	<b>(39,343)</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	5,000	5,000	-	121	-	4,879
<b>SUPPLIES Total</b>	<b>5,000</b>	<b>5,000</b>	-	<b>121</b>	-	<b>4,879</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	225	225	-	(225)
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	1,544	-	12,456
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>92,166</b>	<b>92,166</b>	<b>225</b>	<b>1,769</b>	-	<b>(1,769)</b>
<b>EXPENSE Total</b>	<b>175,394</b>	<b>175,394</b>	<b>6,269</b>	<b>41,233</b>	<b>744</b>	<b>(41,977)</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended June 30, 2022**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
332205 EMERGENCY CONNECTIVITY FUND	50,602	50,602
334700 GRANTS - LSTA	1,319	1,319
334720 GRANTS - STATE	-	8,855
334752 GRANTS - IMLS FEDERAL FUNDED	-	20,000
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	16	31
367000 FOUNDATION CONTRIBUTION	158,067	1,075,315
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	42,234	181,254
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
<b>MISCELLANEOUS Total</b>	<b>252,237</b>	<b>1,337,376</b>

<b>REVENUE Total</b>	<b>252,237</b>	<b>1,337,376</b>
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**EXPENSE**

00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	1,391	4,292
00015001 - CENTRAL UNRESTRICTED GIFT	70	70
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	5,108	85,485
00035001 - GLENDALE UNRESTRICTED GIFT	55	488
00045001 - IRVINGTON UNRESTRICTED GIFT	-	1,888
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	-	563
00065001 - DECATUR UNRESTRICTED GIFT	-	200
00075001 - EAGLE UNRESTRICTED GIFT	44	140
00095001 - E. WASHINGTON UNRESTRICTED GIFT	150	1,371
00125001 - HAUGHVILLE UNRESTRICTED GIFT	700	1,838
00135001 - LAWRENCE UNRESTRICTED GIFTS	150	718
00145001 - NORA UNRESTRICTED GIFTS	410	610
00155001 - PIKE UNRESTRICTED GIFTS	150	150
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	115	144
00185001 - SPADES PRK UNRESTRICTED GIFTS	145	145
00195001 - WAYNE UNRESTRICTED GIFTS	45	347
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	75

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended June 30, 2022**

	MTD	YTD
00255001 - OUTREACH UNRESTRICTED GIFT FUND	-	65
00285001 - BEECH GROVE UNRESTRICTED GIFTS	1,711	3,949
00295001 - W. PERRY UNRESTRICTED GIFTS	-	14
00405001 - CEO UNRESTRICTED GIFTS	957	12,321
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	112,717
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	71
00425010 - LILLY CITY DIGITIZATION	7,298	69,411
18055010 - GROW WITH GOOGLE	1,772	10,658
20005030 - VOX BOOKS	-	40
20125011 - HVL DEVICE LENDING EXPANSION	-	2,127
20245014 - ASPIRE FELLOWSHIP INFOZONE	-	709
20425012 - CATALOGING & PROCESSING EITELJORG	-	2,238
20425015 - ANTI-RACISM BOOKS	1,338	1,338
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	-	4,926
20425018 - AXIS 360 COVID EXPANSION EBOOKS	-	22,256
21002041 - TEEN ADVISORY GROUP	-	23
21005026 - TEEN ZONE WRN IRV PIK	-	1,579
21005029 - INDYPL SEED LIBRARY	-	621
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND	-	900
21005036 - PRESCHOOL PACKAGED PROGRAMS	-	505
21005037 - CONCERT SERIES	-	300
21005038 - MONUMENT CIRCLE BOOK STATION TO CEN	20,750	20,750
21005039 - ON THE ROAD TO READING R2R	-	6,962
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO	-	423
21005041 - INCENTIVES FOR STAFF PARTICIPATION	-	2,500
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	243
21015038 - POP UP COMPUTER LAB CEN/E38	-	3,617
21015039 - CODING AND TECHNOLOGY FOR ADULTS CE	-	2,069
21045041 - CENTRAL AUTHOR ENGRAVINGS	-	8,269
21085022 - GRAB AND GO CRAFTS E38	-	174
21085023 - ROBLOX CODING AT E38	-	2,400
21135010 - ADULT BOOK DISCUSSIONS - LAW	-	457
21135011 - CULTURE HISTORY AND SOCIETY LAW	-	3
21245013 - POCKET PARK STORYWALK TCM	-	1,098
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	35	4,994
21425011 - INDYPL HISTORIC DOCUMENT DIGITIZATI	-	350

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended June 30, 2022**

	MTD	YTD
21425014 - GENERAL DIGITIZATION 2021	-	2,158
21425021 - BRANCHES MAGAZINE DIGITIZATION PROJ	-	900
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC	-	318
21425023 - MINDTRUST HIGH SCHOOL EBOOKS	-	5,817
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	6,571	62,651
21455012 - WORLD LANGUAGE COMPUTER CLASS 2021	-	7,650
21455014 - CAREER CENTER	-	5,518
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	-	387
21455028 - TEEN COMMUNITY BOOK CLUBS	-	3,052
21455033 - ADULTING 101	-	3,350
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA	-	7,751
21455039 - SUMMER WORKSHOPS	-	(205)
21455040 - AUTHOR VISITS FOR FAMILIES PDA	-	4,650
21455041 - A PLACE TO CALL HOME PODCAST	-	1,500
21455042 - CONVERSATION CIRCLES	-	1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R	-	1,122
21455044 - LSTA POP UP TECH LABS	248	6,123
22005013 - SUMMER READING PROGRAM	67,264	103,419
22005029 - INDYPL SEED LIBRARY 2022	1,057	2,605
22005034 - LGBTQ+ COMPETENCY TRAINING W IYG	-	300
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	2,344	12,738
22005037 - CONCERT SERIES	2,400	9,350
22005039 - ON THE ROAD TO READING R2R	2,836	2,836
22015011 - NONPROFIT WORKSHOPS	-	1,530
22015016 - SIMPLE AND AFFORDABLE PLANT-BASED C	250	750
22135011 - CULTURE HISTORY & SOCIETY	50	300
22155010 - TEEN ZONE AT PIKE	254	254
22165013 - DISCOVERY ARTS SERIES GPK	-	250
22225017 - INDIANA YOUTH GROUP RAINBOW READER	79	79
22225018 - TEEN AFTERNOONS AT WRN	-	10
22295010 - TEEN TUESDAYS AT WEST PERRY	-	19
22295011 - HEALTH AND WELLNESS AT WPR	150	450
22425014 - 2022 GENERAL DIGITIZATION	-	1,768
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT	-	36,547
22455028 - TEEN COMMUNITY BOOK CLUBS	335	583
22455035 - YA AUTHOR VISITS PUB	-	4,526



**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended June 30, 2022**

	<b>MTD</b>	<b>YTD</b>
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS	176	176
22455038 - ANIMAL PROGRAMS	714	714
22455042 - CONVERSATION CIRCLES 2022	-	1,500
22455045 - PATHWAYS TO LITERACY	(45)	2,240
22455046 - SPANISH BOOK CLUB	-	300
22455047 - INTERNATIONAL FESTIVALS & CELEBRATI	-	4,300
22455048 - READING READY TIME	325	4,265
22455051 - HOTSPOT FILTERING SOFTWARE	1,099	1,429
22455052 - ADULT SUMMER READING PROGRAM	3,072	4,437
22455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	-	474
22455055 - REACH OUT AND READ - ROAR	-	13,187
22455056 - BILINGUAL STORYTIME PDA	225	2,100
22455057 - SUMMER READING KICK OFF	212	212
<b>EXPENSE Total</b>	<b>132,010</b>	<b>727,088</b>

**Indianapolis-Marion County Public Library**  
**Summary of Construction Fund Cash Balances**  
**Month Ended June 30, 2022**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 479 - Restricted - Multiple Projects	933,851.31
Fund 480 - Restricted - West Perry Project	179,205.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,225,790.24
Fund 483 - Restricted - Glendale Project	12,854,128.90
Fund 484 - Restricted - Fort Harrison Project	11,196,178.94
Fund 485 - Restricted - Multiple Projects 3	5,325,235.68
<b>Total Construction Fund Cash Balances</b>	<b><u><u>33,714,390.63</u></u></b>

**Construction Fund Classification Breakdown**

Fund 479 - Restricted - Multiple Projects	933,851.31
Fund 480 - Restricted - West Perry Project	179,205.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,225,790.24
Fund 483 - Restricted - Glendale Project	12,854,128.90
Fund 484 - Restricted - Fort Harrison Project	11,196,178.94
Fund 485 - Restricted - Multiple Projects 3	5,325,235.68
<b>Total Construction Fund Breakdown</b>	<b><u><u>33,714,390.63</u></u></b>

**Summary of Classifications**

Total Restricted	33,714,390.63
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u><u>33,714,390.63</u></u></b>

**Summary of Project Activity**

<u>PROJECT</u>	<b>* ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>OPEN P.O.</b>	<b>UNEXPENDED</b>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	202,135.93	207,327.56	4,066,148.69	19,167.45	914,683.86
* Fund 480 - Restricted - West Perry Project	9,600,000.00	1,204.00	132,542.91	9,420,794.44	0.00	179,205.56
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	10,908.62	11,456.96	3,183,628.84	0.00	(0.00)
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	0.00	140,993.33	2,123,722.38	235,920.56	2,989,869.68
Fund 483 - Restricted - Glendale Project	15,557,542.03	245,467.47	2,524,259.51	2,645,432.66	10,834,796.77	2,077,312.60
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	785,112.49	2,882,726.40	3,103,295.50	9,247,998.42	2,006,212.78
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	92,823.00	193,011.00	248,880.77	215,011.00	5,110,224.68
<b>Total Expenditures</b>	<b><u><u>58,622,306.64</u></u></b>	<b><u><u>1,337,651.51</u></u></b>	<b><u><u>6,092,317.67</u></u></b>	<b><u><u>24,791,903.28</u></u></b>	<b><u><u>20,552,894.20</u></u></b>	<b><u><u>13,277,509.16</u></u></b>

	<b>ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>BUDGET BALANCE</b>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	982.89	2,008.19	2,019.53	57,980.47
Appropriated Interest Earnings - Fund 484	60,000.00	963.77	1,957.21	1,967.74	58,032.26

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



# Board Briefing Report

# 5b

**To:** IMCPL Board **Meeting Date:** July 25, 2022  
**From:** Finance Committee  
**Subject:** 2023 Proposed Budget

**Background:**

**Summary of 2023 Budget**

<u>Fund</u>	<u>2023</u>	<u>2022</u>
Operating	\$ 55,385,961	\$ 52,306,077
Bond and Interest Redemption (BIRF)	16,538,947	16,532,741
Library Improvement Reserve (LIRF)	250,000	250,000
Rainy Day	1,000,000	3,000,000
<b>Total</b>	<b>\$ 73,174,908</b>	<b>\$ 72,088,818</b>

**Operating Fund**

The attached projected budget and estimated revenues for the Operating Fund are still in draft form. There might be some changes made before our public hearing which is currently scheduled for August 9th.

The Library is waiting on information from the Department of Local Government (DLGF) on assessed property values. Certified Net Assessed Values will be available on August 1st.

Included in the attached are significant assumptions for 2023, a summary of projected revenues and expenditures for 2023 with a comparison to the 2022 adopted budget, and an updated long-term Operating Fund projection through 2027.

**BIRF**

In accordance with Indiana Code, this fund can only be used for making our debt payments related to outstanding bonds. The projected 2023 budget includes the 2022 bond issue, scheduled to be sold later this year. The plan is for the 2023 debt service tax rate will be the same as the 2022 tax rate. The anticipated debt service will be structured to ensure a flat tax rate but we are budgeting high for flexibility.

<b>Bonds</b>	<b>Budget Year Paid Off</b>	<b>Original Principal Amount</b>	<b>Outstanding Principal Amount 12/31/22</b>	<b>2023 Debt Service Budget</b>
2016 Bonds – Michigan Road Branch	2028	7,565,000	7,450,000	\$ 393,569
2017A Bonds - Brightwood Branch	2025	5,945,000	5,830,000	2,041,553
2017B Bonds - Eagle Branch	2029	7,660,000	5,905,000	926,881
2018B Bonds - West Perry Branch	2030	9,635,000	8,700,000	1,228,725
2021A Bonds - Glendale Branch	2024	14,425,000	14,090,000	3,280,525
2021B Bonds - Fort Ben Branch	2024	13,315,000	12,945,000	2,848,125
2021C Bonds - Improvement Projects	2023	5,400,000	4,085,000	2,806,950
2022 Bonds - Improvement Projects	2024	5,575,000	5,575,000	3,002,619
Fees				10,000
<b>Grand Total</b>				<b>\$ 16,538,947</b>

**LIRF**

We plan to appropriate \$250,000 from the LIRF fund for the accounting software upgrade.

**Rainy Day Fund**

Expenses related to the Library's capital projects that will be reimbursed by bond proceeds.

Construction	\$ 500,000
Consulting Services/Legal Services	500,000
Total	<u>\$ 1,000,000</u>

## **Significant Assumptions – Operating Fund**

### **Revenues**

- **Property Taxes**

The DLGF released the growth quotient of 5.00% for 2023 so we have assumed the levy will grow by that percentage. Circuit breaker credits are expected to be about 19.7% of the levy and we are projecting delinquencies staying flat from 2022 budget.

- **Intergovernmental Revenue**

Estimates will be updated based on distributions for the first half of 2022. Current projections have intergovernmental revenues increasing 1.6% in total.

The budget assumes COIT will grow by 5% and the Levy freeze will stay flat.

- **Other Revenue**

Fines and fees are projected to increase about 2%. All other revenue lines (e.g. headphones, tote bags, copies/printing) are projected to stay flat in 2023.

### **Expenditures**

- **Character 1: Personal Services**

The largest part of our budget continues to be Salaries and Benefits. The planned overall increase in the preliminary budget for Salaries and Benefits is approximately 16.85% or \$5,258,397.

This increase is due to:

- Assumed salary merit increases for 2023 of 5%.
- Additional \$2.5 million reserved for salary adjustments per the updated 2019 compensation study.
- Health Insurance – The 2023 budget includes an 8.5% increase in health insurance from the 2022 budget.
- Wellness – Plan for an increase in the budget for wellness programs to benefit staff – screenings, flu shots, enrichment classes, and other wellness initiatives.
- FICA – The contribution rate set by the Federal Government is 7.65%
- PERF – The Library pays the employer contribution to PERF at 11.2%. The budget assumes that the Library will continue to pay the employee required contribution of 3% which makes the total Library contribution 14.2% of salaries for benefit eligible employees

- **Character 2: Supplies**

Supplies are budgeted to increase by approximately 1.09% or \$13,800.

The 2023 budget will include about the same number of PC purchases as 2022 while decreasing Gasoline and Non-Capital Furniture & Equipment lines to align with prior year actuals.

- **Character 3: Other Services & Charges**

Other Services & Charges are budgeted to decrease by 11.83% or \$1,962,266.

This decrease is due to:

- Budgeting utilities and maintenance lines to be more in line with prior year actuals.
- The Library moving from utilizing contracted Security Services to having in-house security.
- The decision not to transfer funds from Operating to LIRF in 2023.

- **Character 4: Capital Outlay**

Capital Outlay budgeted to decrease by 7.07% or \$230,000.

Decreases in Capital Furniture and Computer Equipment due to the decision to utilize bond funds for these expenses to free up operating funds for employee compensation.

Books & Materials budget kept flat from 2022.

**Indianapolis Public Library**  
**Comparison 2022 Adopted Budget & 2023 Proposed Budget**  
**Operating Fund**

Prepared for: Board Finance Committee Meeting  
 July 19, 2022

Object Code	Object Code Description	2022 Adopted Budget	2023 Proposed Budget	\$ increase/decrease	% increase/decrease
<b>Revenue</b>					
<b>Property Taxes</b>					
311000	Property Tax	47,890,298	50,259,813	2,369,515	4.95%
311300	Property Tax Caps	(9,510,630)	(9,913,174)	(402,544)	4.23%
<b>Total Property Taxes</b>		<b>38,379,668</b>	<b>40,346,639</b>	<b>1,966,971</b>	<b>5.13%</b>
<b>Intergovernmental</b>					
332200	E-Rate Revenue	240,000	240,000	-	0.00%
335100	Financial Institution Tax Rev	319,007	439,916	120,909	37.90%
335200	License Excise Tax Revenue	2,989,778	3,087,990	98,212	3.28%
335400	Local Option Income Tax	3,854,584	3,854,584	-	0.00%
335500	County Option Income Tax	498,398	523,541	25,143	5.04%
335700	Commercial Vehicle Tax Revenue	294,870	301,110	6,240	2.12%
339000	In Lieu Of Prop. Tax	21,238	25,078	3,840	18.08%
<b>Total Intergovernmental</b>		<b>8,217,875</b>	<b>8,472,219</b>	<b>254,344</b>	<b>3.10%</b>
<b>Other Revenue</b>					
347600	Copy Machine Revenue	-	-	-	0.00%
347601	Public Printing Revenue	280,000	280,000	-	0.00%
347602	Fax Transmission Revenue	74,468	74,468	-	0.00%
347603	Proctoring Exams	4,130	4,130	-	0.00%
347604	Plac Card Distribution Revenue	55,000	55,000	-	0.00%
347605	Usage Fee Revenue	2,500	2,500	-	0.00%
347606	Set-Up & Service - Taxable	21,295	21,295	-	0.00%
347607	Set-Up & Service - Non-Taxable	17,167	17,167	-	0.00%
347608	Security Services Revenue	33,183	33,183	-	0.00%
347609	Event Security	-	-	-	0.00%
347610	Parking Revenue	-	-	-	0.00%
347620	Cafe Revenue	16,325	16,325	-	0.00%
347621	Catering Revenue	78,840	78,840	-	0.00%
351200	Fines	115,622	117,934	2,312	2.00%
351201	Other Card Revenue	1,385	1,385	-	0.00%
351202	Headset Revenue	6,795	6,795	-	0.00%
351203	Usb Revenue	5,332	5,332	-	0.00%
351204	Library Totes	1,867	1,867	-	0.00%
360000	Miscellaneous Revenue	5,434	5,434	-	0.00%
360001	Revenue Adjustment	-	-	-	0.00%
361000	Interest Income	69,610	69,610	-	0.00%
362000	Facility Rtl Rev - Taxable	152,884	152,884	-	0.00%
362001	Facility Rental Rev - Nontax	43,499	43,499	-	0.00%
362002	Equipment Rental Rev - Taxable	21,505	21,505	-	0.00%
362003	Equipment Rental Rev - Nontax	2,801	2,801	-	0.00%
367000	Foundation Contribution	-	-	-	0.00%
367004	Other Grants	225,000	225,000	-	0.00%
391000	Transfer In	-	-	-	0.00%
392100	Sale Of Surplus Property	3,787	3,787	-	0.00%
396000	Refunds	5,000	5,000	-	0.00%
399000	Reimbursement For Services	175,000	175,000	-	0.00%
399001	Insurance Reimbursements	-	-	-	0.00%
<b>Total Other Revenue</b>		<b>1,418,429</b>	<b>1,420,741</b>	<b>2,312</b>	<b>0.16%</b>
<b>Total Revenue</b>		<b>48,015,972</b>	<b>50,239,599</b>	<b>2,223,627</b>	<b>4.63%</b>

Object Code	Object Code Description	2022 Adopted Budget	2023 Proposed Budget	\$ increase/decrease	% increase/decrease
<b>Expenses</b>					
<b>Personal Services</b>					
411000	Salaries Appointed Staff	19,496,401	21,881,510	2,385,109	12.23%
412000	Salaries Hourly Staff	1,789,546	1,814,845	25,299	1.41%
413000	Wellness	46,125	117,278	71,153	154.26%
413001	Long Term Disability Insurance	46,081	55,500	9,419	20.44%
413002	Employee Assistance Program	24,569	19,500	(5,069)	-20.63%
413003	Tuition Assistance	30,750	30,750	-	0.00%
413004	Salary Adjustment/Comp Study Implementation	203,287	1,757,398	1,554,111	764.49%
413100	Fica And Medicare	1,643,926	1,870,851	226,925	13.80%
413300	Perf/Inprs	2,797,356	3,356,725	559,369	20.00%
413400	Unemployment Compensation	20,500	20,500	-	0.00%
413500	Medical Insurance	4,933,595	5,353,150	419,555	8.50%
413500	Dental Insurance	135,341	146,850	11,509	8.50%
413600	Group Life Insurance	40,723	41,741	1,018	2.50%
<b>Total Personal Services</b>		<b>31,208,200</b>	<b>36,466,597</b>	<b>5,258,397</b>	<b>16.85%</b>
<b>Supplies</b>					
421500	Small Equip, Devices & Facility Purchases	537,048	585,780	48,732	9.07%
421600	Library Supplies	100,000	100,000	-	0.00%
421700	Department Office Supplies	337,120	325,380	(11,740)	-3.48%
422210	Gasoline	44,880	30,000	(14,880)	-33.16%
422250	Uniforms	16,320	16,320	-	0.00%
422310	Cleaning & Sanitation	169,950	169,950	-	0.00%
429001	Non Capital Furniture & Equipment	53,360	45,000	(8,360)	-15.67%
<b>Total Supplies</b>		<b>1,258,678</b>	<b>1,272,430</b>	<b>13,752</b>	<b>1.09%</b>
<b>Other Services &amp; Charges</b>					
431100	Legal Services	219,000	251,850	32,850	15.00%
431500	Consulting Services	327,900	386,777	58,877	17.96%
432100	Freight & Express	12,070	9,750	(2,320)	-19.22%
432200	Postage	65,265	65,055	(210)	-0.32%
432300	Travel	34,380	29,300	(5,080)	-14.78%
432400	Data Communications	280,400	305,580	25,180	8.98%
432401	Cellular Phone	11,602	15,872	4,270	36.80%
432500	Conferences	94,000	76,800	(17,200)	-18.30%
432501	In House Conference	124,560	260,500	135,940	109.14%
433100	Outside Printing	103,000	106,000	3,000	2.91%
433200	Publication Of Legal Notices	1,810	1,810	-	0.00%
434100	Worker'S Compensation	176,927	99,470	(77,457)	-43.78%
434200	Package	275,575	190,051	(85,524)	-31.03%
434201	Excess Liability	11,802	23,862	12,060	102.19%
434202	Automobile	22,342	28,000	5,658	25.32%
434500	Official Bonds	1,140	1,000	(140)	-12.28%
434501	Public Officials & Ee Liab	18,243	15,077	(3,166)	-17.35%
434502	Brokerage Fee	20,500	25,000	4,500	21.95%
435100	Electricity	1,300,000	1,018,050	(281,950)	-21.69%
435200	Natural Gas	190,000	110,000	(80,000)	-42.11%
435300	Heat/Steam	408,194	301,000	(107,194)	-26.26%
435400	Water	87,574	67,725	(19,849)	-22.67%
435401	Cooling/Chilled Water	564,737	575,000	10,263	1.82%
435500	Stormwater	28,512	30,100	1,588	5.57%
435900	Sewage	100,725	97,825	(2,900)	-2.88%
436100	Rep & Maint-Structure	748,606	778,550	29,944	4.00%
436101	Electrical	487,437	260,000	(227,437)	-46.66%
436102	Plumbing	102,000	55,000	(47,000)	-46.08%
436103	Pest Services	35,700	20,000	(15,700)	-43.98%
436104	Elevator Services	165,000	145,000	(20,000)	-12.12%
436110	Cleaning Services	1,370,000	1,314,575	(55,425)	-4.05%
436200	Rep & Maint-Equipment	221,340	140,000	(81,340)	-36.75%
436201	Rep & Maint-Heating & Air	523,974	475,000	(48,974)	-9.35%



Object Code	Object Code Description	2022 Adopted Budget	2023 Proposed Budget	\$ increase/decrease	% increase/decrease
436202	Rep & Maint -Auto	64,260	47,000	(17,260)	-26.86%
436203	Rep & Maint-Computers	401,420	522,151	120,731	30.08%
437200	Equipment Rental	87,869	112,276	24,407	27.78%
437300	Real Estate Rental	343,575	192,825	(150,750)	-43.88%
439100	Claims, Awards, Indemnities	25,750	25,000	(750)	-2.91%
439600	Trash Removal	80,000	83,200	3,200	4.00%
439601	Snow Removal	419,910	370,000	(49,910)	-11.89%
439602	Lawn & Landscaping	343,082	356,805	13,723	4.00%
439800	Dues & Memberships	58,880	60,215	1,335	2.27%
439901	Computer Services	566,634	536,098	(30,536)	-5.39%
439902	Payroll Services	145,000	145,000	-	0.00%
439903	Security Services	1,255,543	420,300	(835,243)	-66.52%
439904	Bank Fees/Credit Card	68,289	50,000	(18,289)	-26.78%
439905	Other Contractual Services	687,476	721,732	34,256	4.98%
439906	Recruitment Expenses	44,000	30,000	(14,000)	-31.82%
439907	Events & Pr	77,200	71,750	(5,450)	-7.06%
439910	Programming	77,950	105,500	27,550	35.34%
439911	Programming-Juv.	150,750	150,000	(750)	-0.50%
439912	Programming - Adult	25,000	-	(25,000)	-100.00%
439913	Programming Exhibits - Central	5,000	5,000	-	0.00%
439930	Materials Contractual(Ebooks,Databases)	3,260,296	3,325,502	65,206	2.00%
451100	Audit Fees	15,000	15,000	-	0.00%
452002	Transfer To Rainy Day/Lirf	250,000	-	(250,000)	-100.00%
<b>Total Other Services &amp; Charges</b>		<b>16,587,199</b>	<b>14,624,933</b>	<b>(1,962,266)</b>	<b>-11.83%</b>
<b>Capital Outlay</b>					
445100	Capital - Furniture	50,000	20,000	(30,000)	-60.00%
445301	Computer Equipment	200,000	-	(200,000)	-100.00%
449000	Books & Materials	3,002,000	3,002,000	-	0.00%
<b>Total Other Capital Outlay</b>		<b>3,252,000</b>	<b>3,022,000</b>	<b>(230,000)</b>	<b>-7.07%</b>
<b>Total Expenses</b>		<b>52,306,077</b>	<b>55,385,961</b>	<b>3,079,884</b>	<b>5.89%</b>

# Indianapolis Public Library

## Long Term Projection

### Operating Fund

Prepared for: Board Finance Committee Meeting

July 19, 2022

General Fund	2021 Actual	2022 Budget	2023 Proposed Budget	2024 Projection	2025 Projection	2026 Projection	2027 Projection
<b>Beginning Fund Balance</b>	\$ 31,372,728	\$ 36,055,821	\$ 34,381,020	\$ 30,896,237	\$ 25,875,568	\$ 21,464,482	\$ 17,358,977
<b>Revenues</b>							
Property Taxes (less Property Tax Caps)	38,295,999	38,379,668	40,346,639	41,704,088	43,517,067	45,366,801	47,296,074
Intergovernmental	8,388,604	8,217,875	8,472,219	8,572,109	8,673,839	8,775,979	8,881,219
Other Revenue	1,363,955	1,418,429	1,420,741	1,423,100	1,425,506	1,427,960	1,430,463
<b>Total Revenues</b>	<b>48,048,558</b>	<b>48,015,972</b>	<b>50,239,599</b>	<b>51,699,297</b>	<b>53,616,412</b>	<b>55,570,740</b>	<b>57,607,756</b>
<b>Expenditures</b>							
Personal Services	26,536,838	31,208,200	36,466,597	39,395,706	39,864,178	41,643,158	43,506,409
Supplies	760,940	1,258,678	1,272,430	1,297,879	1,323,836	1,350,313	1,377,319
Other Charges & Services	13,112,679	16,587,199	14,624,933	14,728,586	15,551,809	15,415,467	15,644,797
Capital	2,958,373	3,252,000	3,022,000	3,052,020	3,082,340	3,112,964	3,143,893
<b>Total Expenditures</b>	<b>43,368,830</b>	<b>52,306,077</b>	<b>55,385,961</b>	<b>58,474,191</b>	<b>59,822,163</b>	<b>61,521,902</b>	<b>63,672,418</b>
<b>Surplus/(Deficit)</b>	4,679,728	(4,290,105)	(5,146,362)	(6,774,894)	(6,205,751)	(5,951,162)	(6,064,662)
Transfers/Adjustments/Encumbrances	3,365	-					
Projected Unspent Appropriations (5% in 2022, 3% in 2023-2027)	-	2,615,304	1,661,579	1,754,226	1,794,665	1,845,657	1,910,173
<b>Remaining Surplus/(Deficit)</b>	<b>4,683,093</b>	<b>(1,674,801)</b>	<b>(3,484,783)</b>	<b>(5,020,668)</b>	<b>(4,411,086)</b>	<b>(4,105,505)</b>	<b>(4,154,489)</b>
<b>Ending Fund Balance</b>	\$ 36,055,821	\$ 34,381,020	\$ 30,896,237	\$ 25,875,568	\$ 21,464,482	\$ 17,358,977	\$ 13,204,488

## 2023 Budget Calendar

February 10 <sup>th</sup>	CFO puts together revenue estimates using prior year data and first quarter of current year. Works with various outside agencies – City, County, and DLGF for information that will impact revenue.
March	EC submits list of capital requests for 2023 for review by Finance & Facilities. Work with directors to update long term capital plan including plan for garage.
March 15 <sup>th</sup>	Finance Committee reviews assumptions of Long Range Financial Plan.
April 4 <sup>th</sup>	Pre-Budget meetings with Directors (one-on-one).
April 30 <sup>th</sup>	High level assumptions for 2023 budget prepared.
May 10 <sup>th</sup>	Review 2023 budget assumptions, Long Term Plan, and Capital Plan at Finance Committee meeting.
May 27 <sup>th</sup>	Deadline to make changes to budget in Munis. Budgets rolled, CFO & Budget Manager only staff who can edit 2023 requests in Munis going forward.
June 1 <sup>st</sup>	Draft of all requests by location prepared for EC meeting.
June 15 <sup>th</sup>	Management Team reviews first draft of everyone's request along with revenue estimates provided by the CFO.
June 22 <sup>nd</sup>	Management Team reviews second draft based on any changes made during first review and any new information received since the first review.
June 30 <sup>th</sup>	Deadline to submit Pre Budget to DLGF.
July 19 <sup>th</sup>	Draft review of budget at Finance Committee meeting.
July 29 <sup>th</sup>	Budgets are advertised for the first time. (Meets 6-1.1-17-3 (a) requirement for 10 day notice before public hearing.)
Aug 5 <sup>th</sup>	Budgets are advertised for the second time.
Aug 9 <sup>th</sup>	Public Hearing on 2023 Budget at the regular July Board meeting.
Aug 18 <sup>th</sup>	Budget workshop with DLGF rep.
Aug 22 <sup>nd</sup>	Board adopts budget at the regular August Board meeting.
Sept 1 <sup>st</sup>	Last day for Board to approve Budget (Per IC 6-1.1-17-20.3). Board must submit adopted budget and tax levies along with detailed accounts to council clerk before close of business.
Sept 1 <sup>st</sup>	Deadline to send information to Council for introduction of budget and Municipal Corporation presentation.

Sept 12 <sup>th</sup>	Budget introduced at Council meeting (Per CCC schedule). Last day to submit notice of publication for 2023 budget and tax levies through Gateway.
Sept 15 <sup>th</sup> /22 <sup>nd</sup>	Municipal Corporations Committee hearing on the 2023 budget (Per CCC schedule and in accordance with IC 6-1.1-17-5(a) (2)) 5:30 p.m. Room 260
Oct 3 <sup>rd</sup>	Public hearing on the 2023 budget at City-Council meeting at 7:00 p.m.
Oct 5 <sup>th</sup>	Review and pass budget by the Municipal Corporation Committee 5:30 p.m. Room 260
Oct 12 <sup>th</sup>	The notice, publication, and submission to DLGF of the estimated budget and public hearing must occur before October 12 of the calendar year per IC 6-1.1-17-3.
Nov 1 <sup>st</sup>	City County Council adopts Budgets for 2023 (as required by IC 6-1.1-17-5(a))
Nov 8 <sup>th</sup>	Library files approved budget via Gateway for the City Controller to submit (Per IC 6-1.1-17-5).
Jan 2023	DLGF Issues 1782 Notice



# Board Action Request

5c

**To:** IMCPL Board

**Meeting Date:** July 25, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** July 25, 2022

**Subject:** Approval of Liability Insurance for Policy Period 2022-2023 - Resolution 40-2022

**Recommendation:** Authorize the approval of Resolution 40-2022

**Background:** The Indianapolis Marion County Public Library (IMCPL) contracts for insurance coverage for its risks of various loss exposures related to torts, theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; natural disasters; and cybersecurity incidents. IMCPL contracts with an insurance broker, Gallagher who analyzes and recommends coverage. The goal of the coverage is to insure that settled claims from these risks do not exceed the commercial insurance coverage. The IMCPL risk management required disclosures for financial statement purposes include that "There were no significant reductions in insurance by major category of risk".

Our insurance broker, Gallagher, recommends using Travelers (our current carrier) again for the 2022-2023 renewal period. The insurance was last bid for the 2019-2020 year and Travelers quote was significantly less than two other carriers. Another factor in staying with Travelers is the importance of building a relationship history with our insurance carriers.

A small portion (approximately 8.1% based on the premium for 2022/2023) of the Library's overall insurance is provided through other carriers (National Union Fire Insurance Company for AD&D coverage, BCS Insurance Company for Cyber Liability coverage and Continental Casualty Company (CAN) for the Directors and Officers Liability and Employment Practices Liability coverage) and we recommend staying with these carriers as well.

The premium increased from last year due to property coverage value increases to reflect inflation, increase in square feet covered, and requesting more robust limits on crime policies.

The following is the chart of the Exposure History:

	2017	2018	2019	2020	2021	2022	% Change
Total Building and Contents (Does Not Include Inland Marine, Fine Arts, Computer, Valuable Papers)	\$218,013,914	\$221,309,812	\$246,000,000	\$256,182,747	\$255,640,981	\$269,140,790	5.2%
EDP Hardware, Software, EE	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	0%
Inland Marine Miscellaneous Property	\$972,493	\$1,109,983	\$1,965,523	\$2,192,532	\$225,850	\$225,850	0%
Total Payrolls	\$17,024,490	\$17,562,535	\$17,434,380	\$19,007,671 (2)	\$19,387,824	\$20,249,700	4.4%
Total Employees	414 FT 204 PT	Not provided	314 FT 319 PT 268 Hourly Volunteers	338 FT 297 PT 268 Hourly	346 FT 267 PT 284 Hourly	348 FT 226PT	-6.7%
Experience Mod. Factor	1.670	1.570	1.280	1.430	1.360	1.32	-3%
Total Volunteers	436 ongoing 466 one time (14,796 total hours of service)	489 ongoing 293 one time (19,265 total hours of service)	451 ongoing 398 one time (18,141 total hours of service)	451 ongoing 398 one time (18,141 total hours of service)	306 ongoing 51 one time (8,304 total hours of service)	TBD	
Total Vehicles	16	17	18	19	18	17	-5.6%
Fine Arts	\$4,205,767	\$4,229,617	\$4,232,617	\$4,232,617	\$4,232,617	\$4,285,903	0%
Operating Budget Expenditures excluding debt service	\$43,501,386	\$44,709,820	\$46,356,497	\$49,516,117	\$52,050,180	\$52,306,077	4.9%

**PREMIUM SUMMARY**  
**INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY**  
**8/1/2022 – 8/1/2023**

LINE OF COVERAGE	EXPIRING 2021 PROGRAM TRAVELERS		RECOMMENDED 2022 PROGRAM TRAVELERS	
	CARRIER	EXPIRING PREMIUMS	CARRIER	ESTIMATED PREMIUMS
<b>Property</b>	Travelers Indemnity Co.	\$138,320	Travelers Indemnity Co.	\$148,731
<b>Inland Marine</b>	Travelers Indemnity Co.	\$429	Travelers Indemnity Co.	\$500
<b>Crime</b>	Travelers Indemnity Co.	\$2,076	Travelers Indemnity Co.	<b>\$2,908</b>
<b>General Liability/EBL</b>	Travelers Casualty Co America	\$19,532	Travelers Casualty Co America	\$23,393
<b>Auto</b>	Travelers Indemnity Co.	\$22,396	Travelers Indemnity Co.	\$24,430
<b>Umbrella</b>	Travelers Prop/Casualty Co of America	\$20,020	Travelers Prop/Casualty Co of America	\$23,862
<b>Workers Compensation</b>	Travelers Indemnity Co of	\$80,516	Travelers Indemnity Co of CT	\$88,725
		<b>\$283,289</b>		<b>\$312,549</b>
<b>AD&amp;D</b>	National Union Fire Insurance Company of Pittsburgh PA	<b>\$652</b>	National Union Fire Insurance Company of Pittsburgh PA	<b>\$652</b>
<b>Cyber Liability</b>	BCS Insurance Company	<b>\$9,439</b>	BCS Insurance Company	<b>\$14,519</b>
<b>D&amp;O/EPL</b>	Continental Casualty Company (CNA)	<b>\$13,128</b>	Continental Casualty Company (CNA)	<b>\$14,425</b>
<b>Gallagher Service Fee</b>	1 <sup>st</sup> year of 3 year contract	<b>\$20,000</b>	2 <sup>nd</sup> year of 3 year contract	\$23,000
<b>Total Estimated Program Cost</b>		<b>\$326,508</b>		<b><u>\$365,145</u></b>

\*Figures in RED denote line items where cost is still being finalized

**Summary of Premium Changes**

Property: +11.5%  
 Inland Marine: +16.5%  
**Crime: +0%**  
 General Liability: +23.1%  
 Auto: +13.5%  
 Workers Compensation +10.1%

**AD&D: TBD**  
**Cyber: +52.8%**  
 D&O/EPL: +9.8%  
 Umbrella: +6.5%  
**Total Program: +12.45%**

**Strategic/Fiscal Impact:**

The fiscal impact overall is an increase compared to the amount paid for the prior year coverage. Total cost for 2021/2022, including the brokers fee, was \$326,508 and the amount quoted for 2022/2023 is \$365,145, an increase of \$38,637, or 11.8%. The amount proposed for the 2022/2023 year is still less than the amount paid for 2018/2019, which was \$376,289 (as reported in last year's proposal). The insurance expense will be paid from the Operating Fund 101 for the period 2022-2023.





## Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 40-2022**

**APPROVAL OF LIABILITY INSURANCE POLICIES AND CONTRACTED AGENCY FEES FOR THE  
INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY RISK MANAGEMENT STRATEGY FOR THE  
POLICY PERIOD OF AUGUST 1, 2022, TO AUGUST 1, 2023  
July 25, 2022**

**WHEREAS** the Indianapolis-Marion County Public Library ("IndyPL") recognizes the importance of insurance coverage to manage risks of loss exposures; and

**WHEREAS**, IndyPL has received and reviewed the analysis and recommendations from the Gallagher Insurance Agency for the insurance coverage history and cost for the IMCPL properties and related data for ten lines of insurance coverage; and

**WHEREAS** the insurance coverage periods have been aligned with the same dates of coverage expiration and the coverage includes increased crime policy limits;

**WHEREAS** the insurance policy proposal from Travelers Insurance which includes the policy limits, deductibles and exclusions has been reviewed by the Finance department.

**WHEREAS** the insurance broker recommends continued insurance coverage with Travelers Indemnity Co for Property, Inland Marine, Crime, General Liability, Automobile, Umbrella, and Workers Compensation.

**WHEREAS** the insurance broker recommends continued insurance coverage with BCS Insurance Company for Cyber Liability coverage; the Continental Casualty Company for Executive package liability and the National Union Fire Insurance Company of Pittsburgh PA for Accidental Death and Disability.

**BE IT RESOLVED** that for the policy year 2022-2023, the Library Board of Trustees approves the selection of the Travelers Indemnity Co as the provider of the Library property, general liability, automobile, workers compensation, umbrella, inland marine, boiler and crime insurance at a combined cost not to exceed of \$315,000, as well as other broker fees and insurance providers cost not to exceed \$55,000, for a grand total cost not to exceed \$370,000.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

7a

**To:** IndyPL Board **Meeting Date:** July 25, 2022

**From:** Facilities Committee **Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 41-2022**  
**Approval to Award a Services Contract for**  
**Fixtures, Furniture, and Equipment for the Fort Ben Branch Project**

**Recommendation:**

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 41-2022) to award a services contract for the Fixtures, Furniture, and Equipment for the Fort Ben Branch Project to **Commercial Office Environments, Indianapolis, Indiana**, for the total cost of \$497,621.98 inclusive of Deduct Alternate #1.

**Background:**

The Project is to procure, provide and install the fixtures, furniture, and library equipment for the new Branch facility.

The Project was bid and will be completed using the requirements of the Public Works Statute IC §36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on June 8, 2022.

IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Fixtures, furniture, and Equipment for the Fort Ben Branch Project. Public Notice to prospective bidders was advertised per the Public Notice Statute IC §5-3 on June 10 and 17, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the fixtures, furniture, and equipment industry.

A virtual Pre-bid Conference was held on June 16, 2022. Five (5) vendors attended the Conference: Binford, Kentwood, Business Furniture, Commercial Office Environments, and Office Works.

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 41-2022 Approval to Award a Services Contract for the  
Fixtures, Furniture, and Equipment for the Fort Ben Branch Project

Date: July 25, 2022

The Notice to Bidders was emailed directly to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
	Circle Office Supplies
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KPC Architectural Products - Estey/Tennsco
	Library Bureau
	Office 360
MBE	Office Works
	PC & A Business Environments
	RDS Office Furniture
	RH Contract
	RJE
WBE	Solutions + Design
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 41-2022 Approval to Award a Services Contract for the  
Fixtures, Furniture, and Equipment for the Fort Ben Branch Project

Date: July 25, 2022

Two (2) sealed bids were received at the Library Services Center by the deadline of Noon EDT on July 6, 2022. Per Statute, the bids were opened and read aloud publicly. A tabulation of the bids is included below.

<b>Vendor</b>	<b>Commercial Office Environments</b>	<b>Office Works</b>
Certifications	WBE	MBE
Base Bid	\$ 513,197.00	\$ 610,394.70
Alternate #1 CH01 Study Chair from Upholstered to Poly Back	\$ (15,575.02)	No Bid
Alternate #2 CH02 Community Room Chair from Upholstered to Poly Back	\$ (8,225.20)	No Bid
Alternate #3 TB02 Coffee and Occasional Tables from Square Edge to Reverse Bevel Edge	\$ 6,934.66	No Bid
Alternate #4 DS01 Tiered Collection Display from Round to Square	\$ (1,298.70)	No Bid
Acknowledge Addenda 2 and 4	X	X
Bid Security Provided	X	X
State Forms 96 and 102 Provided	X	X
Drug Testing Program	X	X
Executed E-Verify Affidavit	X	X
Executed Non-Collusion Affidavit	X	X
Executed Oath and Attestation Affidavit	X	X
MBE/WBE/VBE/DOBE Utilization Goals Plan Submitted	X	X
Proposed MBE Utilization %	0%	100%
Proposed WBE Utilization %	18%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

## **Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 41-2022 Approval to Award a Services Contract for the  
Fixtures, Furniture, and Equipment for the Fort Ben Branch Project

Date: July 25, 2022

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC§36-1-12-14 (b)(8). The lowest, responsive, and responsible bidder is **Commercial Office Environments**, and they provided the 72-hour post-bid information including the Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-bid supporting documentation for the Waiver provided by **Commercial Office Environments** and approved their good faith effort to achieve IndyPL utilization goals.

**Commercial Office Environments** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They have recently provided items for the Martindale-Brightwood Branch, Lawrence Branch, and Michigan Road Branch projects. **Commercial Office Environments** is a Certified WBE.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC §5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of the contract. The Bonds are required for contracts greater than \$200,000. The bonds shall be maintained in accordance with IC §36-1-12-12 and IC §36-1-12-14.

### **Strategic/Fiscal Impact:**

This work is within the total Project budget of \$499,500. The work will be funded by the Project Bond Fund (Fund 483).



## Board Resolution

7a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 41-2022

#### APPROVAL TO AWARD A SERVICES CONTRACT FOR FIXTURES, FURNITURE, AND EQUIPMENT FOR THE FORT BEN BRANCH PROJECT

July 25, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) continues to add new facilities in support of the Strategic Plan; and

**WHEREAS** the Strategic Plan called for the construction of the new Fort Ben Branch Library as a freestanding facility; and

**WHEREAS** IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Fixtures, Furniture, and Equipment for the Fort Ben Branch Project. Lump-sum bids were solicited beginning on June 8, 2022; and

**WHEREAS** IndyPL received sealed bids from two (2) vendors by the July 6, 2022, deadline; and

**WHEREAS**, based on the review of the bids and the post-bid submit information, IndyPL and the architect have determined **Commercial Office Environments, Indianapolis, Indiana**, to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Commercial Office Environments**.

**IT IS THEREFORE RESOLVED** the fixtures, Furniture, and Equipment for the Fort Ben Branch Project contract, as bid inclusive of Alternate #1, describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Commercial Office Environments**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents dated June 8, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Commercial Office Environments** will be for the total cost of Four Hundred Ninety Seven Thousand Six Hundred Twenty One Dollars and Ninety Eight Cents (\$497,621.98) inclusive of Alternate #1 and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 41-2022**

**APPROVAL TO AWARD A SERVICES CONTRACT FOR  
FIXTURES, FURNITURE, AND EQUIPMENT  
FOR THE  
FORT BEN BRANCH PROJECT**

**July 25, 2022**

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board





# Board Action Request

7b

**To:** IndyPL Board **Meeting Date:** July 25, 2022

**From:** Facilities Committee **Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 42-2022**  
**Approval to Award a Services Contract for**  
**Shelving, End Panels, and Canopies for the Fort Ben Branch Project**

**Recommendation:**

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 42-2022) to award a services contract for the Shelving, End Panels, and Canopies for the Fort Ben Branch Project to **Office Works, Fishers, Indiana**, for the total cost of \$193,572.00.

**Background:**

The Project is to procure, provide and install cantilevered library metal shelving with wood end panels and canopies for the Branch.

The Project was bid and will be completed using the requirements of the Public Works Statute IC §36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on June 8, 2022.

IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Shelving, End Panels, and Canopies for the Fort Ben Branch Project. Public Notice to prospective bidders was advertised per the Public Notice Statute IC §5-3 on June 10 and 17, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the fixtures, furniture, and equipment industry.

A virtual Pre-bid Conference was held on June 16, 2022. Five (5) vendors attended the Conference: Binford, Kentwood, Business Furniture, Bradford, and Office Works.

**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 42-2022 Approval to Award a Services Contract for the Shelving, End Panels, and Canopies for the Fort Ben Branch Project

Date: July 25, 2022

The Notice to Bidders was emailed directly by IndyPL Facilities Staff to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
	Circle Office Supplies
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KPC Architectural Products - Estey/Tennsco
	Library Bureau
	Office 360
MBE	Office Works
	PC & A Business Environments
	RDS Office Furniture
	RH Contract
	RJE
WBE	Solutions + Design
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 42-2022 Approval to Award a Services Contract for the Shelving, End Panels, and Canopies for the Fort Ben Branch Project

Date: July 25, 2022

Two (2) sealed bids were received at the Library Services Center by the deadline of 3:30 PM EDT on June 29, 2022. Per Statute, the received bids were opened and read aloud publicly.

<b>Vendor</b>	<b>KPC Products</b>	<b>Office Works</b>
Certifications	WBE	MBE
Base Bid	\$271,004.97	\$193,572.00
Acknowledge Addenda 1 and 3	1, 3	1, 3
Bid Security Provided	X	X
State Forms 96 and 102 Provided	X	X
Drug Testing Program	X	X
Executed E-Verify Affidavit	X	X
Executed Non-Collusion Affidavit	X	X
Executed Oath and Attestation Affidavit	X	X
MBE/WBE/VBE/DOBE Utilization Goals Plan Submitted	X	X
Proposed MBE Utilization %	0%	100%
Proposed WBE Utilization %	100%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8). The lowest, responsive, and responsible bidder is **Office Works**, and they provided the 72-hour post-bid information including the Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-bid supporting documentation for the Waiver provided by **Office Works** and approved their good faith effort to achieve IndyPL utilization goals.

### **Board Action Request**

RE: Facilities Committee, Item 7b  
Resolution 42-2022 Approval to Award a Services Contract for the  
Shelving, End Panels, and Canopies for the Fort Ben Branch Project  
Date: July 25, 2022

**Office Works** is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They have recently provided cantilevered library metal shelving for the Lawrence Branch and Wayne Branch renovation projects. **Office Works** is a Certified MBE.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC §5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.

The successful bidder may be requested to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of the contract. The Bonds are not required for contracts less than \$200,000. If provided, Bonds shall be maintained in accordance with IC §36-1-12-12 and IC §36-1-12-14.

### **Strategic/Fiscal Impact:**

This work is within the total Project budget of \$200,000. The work will be funded by the Project Bond Fund (Fund 483).



## Board Resolution

7b

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 42-2022

#### APPROVAL TO AWARD A SERVICES CONTRACT FOR SHELVING, END PANELS, AND CANOPIES FOR THE FORT BEN BRANCH PROJECT

July 25, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) continues to add new facilities in support of the Strategic Plan; and

**WHEREAS** the Strategic Plan called for the construction of the new Fort Ben Branch Library as a freestanding facility; and

**WHEREAS** IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Shelving, End Panels, and Canopies for the Fort Ben Branch Project. Lump-sum bids were solicited beginning on June 8, 2022; and

**WHEREAS** IndyPL received sealed quotes from two (2) vendors by the June 29, 2022, deadline; and

**WHEREAS**, based on the review of the bids and the post-bid submit information, IndyPL and the architect have determined **Office Works, Fishers, Indiana**, to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Office Works**.

**IT IS THEREFORE RESOLVED** the Shelving, End Panels, and Canopies for the Fort Ben Branch Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Office Works**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents dated June 8, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Office Works** will be for the total cost of One Hundred Ninety Three Thousand Five Hundred Seventy Two Dollars (\$193,572.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 42-2022**

**APPROVAL TO AWARD A SERVICES CONTRACT FOR  
SHELVING, END PANELS, AND CANOPIES FOR THE  
FORT BEN BRANCH PROJECT**

**July 25, 2022**

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Briefing Report

8

**To:** IndyPL Board **Meeting Date:** 7/25/2022  
**From:** The Indianapolis Public Library Foundation  
**Subject:** July 2022 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

## News

### **J. Steve and Donna D. Talley Community Room Dedication**

Many thanks to the Library board for approving the naming of the J. Steve and Donna D. Talley Community Room at the East Thirty-Eighth Street Branch. On July 15, approximately 70 guests – including Dr. Khaula Murtadha, government officials and community partners – attended our dedication ceremony. To engage patrons in the celebration, we offered refreshments and a “critter chat” by Silly Safaris. Live music from Bookmobile Driver Bruce Benson’s band created a festive atmosphere throughout the morning.



We wish to thank Naomi Allensworth and the East Thirty-Eighth Street staff, the Communications Department, the Facilities Department, and Nichelle M. Hayes, Gregory Hill, Peggy Wehr and Mike Williams for their parts in making our celebration such a success!

### **East Thirty Eighth Street Ceramic Book Tiles on Sale**

The East Thirty-Eight Street Branch and most other locations have ceramic book tiles. For a gift to the Library Foundation, you can have a tile inscribed with your name or the name of a loved one. To celebrate the dedication of the J. Steve and Donna D. Talley Community Room, the Library Foundation is offering them at a deeply discounted rate for the East 38th Street Branch only now through September 19. For more information, see the enclosed order form or contact the Library Foundation at 317-275-4700 or [foundation@indyplfoundation.org](mailto:foundation@indyplfoundation.org).

## Donors

The Foundation thanks 110 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

AARP-Indiana  
American Honda Motor Co., Inc.  
Downtown Optimist Foundation  
Indianapolis Indians  
Nicholas H. Noyes, Jr. Memorial Foundation, Inc.  
RJE Business Interiors  
The Allstate Foundation

**Program Support**

This month, the Library Foundation is proud to provide more than \$38,000 to the Library. Examples of major initiatives supported include 1,000 Books Before Kindergarten, Aquarium Maintenance and Programming, and Fall Fest 2022.



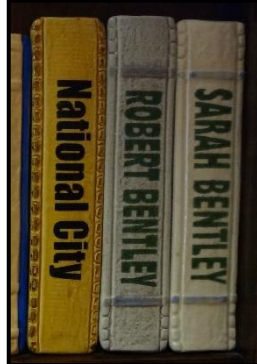
# Book Tile Order Form

## East Thirty-Eighth Street Branch Library

*Sale rate valid through September 19, 2022*



**1" Tile**  
1 line



**2" Tile**  
Up to 2 lines



**3" Tile**  
Up to 2 lines

\$50 one-time payment

\$100 one-time payment

\$250 one-time payment

\$10/month for 5 months

\$20/month for 5 months

\$50/month for 5 months

- **Recurring monthly payments can be made online. It is up to you to contact the Foundation to cancel future online payments.**
- *If you choose to make monthly payments via cash or check, it is your responsibility to track your payments. You will not receive monthly reminders.*
- **Tiles will be only be ordered after they are paid for in full.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate below the inscription you would like on your tile. The artist cannot match or guarantee specific colors. **Space is limited. For best results, inscriptions should be approximately 15 characters per line, including spaces.**

\_\_\_\_\_

\_\_\_\_\_

*After the sale ends, please allow up to ten weeks for custom tile creation and installation.*

### Payment Method

Check (Please make check payable to: IndyPL Foundation)

Online/Credit Card (You can give the payment(s) marked above online at [indyplfoundation.org/give](http://indyplfoundation.org/give) or by calling the Foundation at **317-275-4700**)

Cash (For Library staff use only. Date and amount entered into Polaris: \_\_\_\_\_)





## Board Action Request

9a1

**To:** IMCPL Board **Meeting Date:** July 25, 2022

**From:** Nichelle M. Hayes, Interim CEO **Approved by the Library Board:**

**Effective Date:** July 25, 2022

**Subject:** Finances, Personnel and Travel Resolution 43-2022

**Recommendation:** Approve Finances, Personnel and Travel Resolution 43-2022

**Background:** The Finances, Personnel and Travel Resolution 43-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2022.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 43 - 2022**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of June 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **76212** through **76403** for a total of  
**\$5,323,907.75** were issued from the operating bank accounts.

EFT numbers **1640** through **1655** and  
**305636** through **305671** and  
**305675** through **305726** and  
**305730** through **305740** and  
**305742** through **305784** for a total of

**\$5,284,080.24** were issued from the operating bank accounts.

Warrant numbers **8436** through **8479** for a total of

**\$72,994.65** were issued from the gift bank account.

EFT numbers **305672** through **305674** and  
**305727** through **305729** and  
**305741** and  
**305785** through **305788** for a total of

**\$18,689.78** were issued from the gift bank account.

Warrant numbers **269421** through **269440** and  
**1396** through **1398** for a total of

**\$4,385.70** were issued for employee payroll

Direct deposits numbers **230001** through **230545** and  
**250001** through **250547** for a total of

**\$1,093,144.11** were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

**\$412,582.15** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Dr. TD Robinson

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Hope C. Tribble

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Carolyn J. Adams  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1640	EFT	06/15/2022	THE BANK OF NEW YORK MELLON TRUST	66,950.00
1641	EFT	06/15/2022	THE BANK OF NEW YORK MELLON TRUST	2,778,875.00
1642	EFT	06/09/2022	FIDELITY INVESTMENTS	4,660.25
1643	EFT	06/09/2022	AMERICAN UNITED LIFE INSURANCE CO	1,880.69
1644	EFT	06/13/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	111,247.23
1645	EFT	06/17/2022	ADP, INC.	8,808.55
1646	EFT	06/17/2022	ADP, INC.	867.92
1647	EFT	06/22/2022	INDIANA DEPARTMENT OF REVENUE	1,729.07
1648	EFT	06/23/2022	FIDELITY INVESTMENTS	4,660.25
1649	EFT	06/23/2022	AMERICAN UNITED LIFE INSURANCE CO	2,360.69
1650	EFT	06/27/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	111,339.39
1651	EFT	06/28/2022	TRINITY ADVISORY GROUP	42.80
1652	EFT	06/28/2022	LISA HAYES	85.60
1653	EFT	06/28/2022	AMG ENGINEERING & MACHINING INC	85.60
1654	EFT	06/28/2022	JAMIKA COOPER	85.60
1655	EFT	06/28/2022	TENISHA SHOUSE	171.20
76212	CHECK	06/03/2022	ADP, INC.	2,088.34
76213	CHECK	06/03/2022	AMBIUS	666.00
76214	CHECK	06/03/2022	AT&T MOBILITY	1,796.00
76215	CHECK	06/03/2022	BEECH GROVE SEWAGE WORKS	194.04
76216	CHECK	06/03/2022	BLACKMORE & BUCKNER ROOFING	1,174.87
76217	CHECK	06/03/2022	CHAIN STORE GUIDES, LLC	424.00
76218	CHECK	06/03/2022	CITIZENS ENERGY GROUP	1,356.81
76219	CHECK	06/03/2022	DACO GLASS & GLAZING INC	2,021.85
76220	CHECK	06/03/2022	DELL MARKETING L.P.	930.00
76221	CHECK	06/03/2022	DELTA SIGMA THETA SORORITY INC. - EVANSVILLE	1,500.00
76222	CHECK	06/03/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	43.00
76223	CHECK	06/03/2022	FULLER ENGINEERING CO., LLC	2,973.08
76224	CHECK	06/03/2022	GALE GROUP THE	191.94
76225	CHECK	06/03/2022	GAYLORD ARCHIVAL	163.20
76226	CHECK	06/03/2022	GEYER FIRE PROTECTION, LLC	870.00
76227	CHECK	06/03/2022	GUIDON DESIGN, INC.	523.95
76228	CHECK	06/03/2022	GUITAR CENTER STORES INC	917.00
76229	CHECK	06/03/2022	HAYS + SONS CONSTRUCTION	1,020.36
76230	CHECK	06/03/2022	INDIANAPOLIS FLEET SERVICES	2,254.19
76231	CHECK	06/03/2022	KEVIN PHILLIPS	2,297.50
76232	CHECK	06/03/2022	INDY COMPLETE FITNESS LLC	120.00
76233	CHECK	06/03/2022	OFFICEWORKS	7,252.36
76234	CHECK	06/03/2022	PITNEY BOWES, INC.	79.41
76235	CHECK	06/03/2022	PROVIDENCE OUTDOOR	5,700.00
76236	CHECK	06/03/2022	RIVERS RESOURCES	419.80
76237	CHECK	06/03/2022	SHOWCASES	315.36
76238	CHECK	06/03/2022	BHE DESIGN LLC	195.00
76239	CHECK	06/03/2022	THE DAVEY TREE EXPERT COMPANY	4,358.00
76240	CHECK	06/03/2022	TINT KING L.L.C.	750.00
76241	CHECK	06/03/2022	TOTAL PLASTICS RESOURCES, LLC	202.52
76242	CHECK	06/03/2022	UNITED PARCEL SERVICE	2,239.59
76243	CHECK	06/03/2022	WATT MECHANICAL LLC	2,100.00
76244	CHECK	06/03/2022	WORLD BOOK, INC.	17,814.71
76245	CHECK	06/03/2022	YOUR AUTOMATIC DOOR COMPANY	1,621.00
76246	CHECK	06/09/2022	500 FESTIVAL, INC	375.00
76247	CHECK	06/09/2022	ANTHEM INSURANCE COMPANIES, INC	315,700.00
76248	CHECK	06/09/2022	AT&T	1,461.18
76249	CHECK	06/09/2022	AT&T MOBILITY	1,772.28
76250	CHECK	06/09/2022	CELESTINE BLOOMFIELD	200.00
76251	CHECK	06/09/2022	CITIZENS ENERGY GROUP	6,766.14
76252	CHECK	06/09/2022	CLEVERBRIDGE AG	346.30
76253	CHECK	06/09/2022	DAMITA JO HARVEY	250.00
76254	CHECK	06/09/2022	DELL MARKETING L.P.	258.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
76255	CHECK	06/09/2022	DELL MARKETING L.P.	8,380.00
76256	CHECK	06/09/2022	DYNAMARK GRAPHICS GROUP	900.28
76257	CHECK	06/09/2022	ELLIS MECHANICAL & ELECTRICAL	9,799.48
76258	CHECK	06/09/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	389.38
76259	CHECK	06/09/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	284.68
76260	CHECK	06/09/2022	GUARDIAN	15,840.56
76261	CHECK	06/09/2022	GREY HOUSE PUBLISHING	188.00
76262	CHECK	06/09/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	400.00
76263	CHECK	06/09/2022	ICE MILLER	69,751.36
76264	CHECK	06/09/2022	INDIANA NEWSPAPERS, INC.	3,337.10
76265	CHECK	06/09/2022	INDIANAPOLIS POWER & LIGHT COMPANY	72,912.74
76266	CHECK	06/09/2022	JENNIFER K HASH	200.00
76267	CHECK	06/09/2022	LORALYNN E EADES	840.00
76268	CHECK	06/09/2022	MARTINDALE BRIGHTWOOD COMMUNITY DEVELOPMENT CORP	2,000.00
76269	CHECK	06/09/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00
76270	CHECK	06/09/2022	OCLC INC	9,963.72
76271	CHECK	06/09/2022	PROVIDENCE OUTDOOR	3,775.00
76272	CHECK	06/09/2022	REPUBLIC WASTE SERVICES	5,726.30
76273	CHECK	06/09/2022	RIVERS RESOURCES	209.90
76274	VOID	06/09/2022	THE CHILDREN'S MUSEUM OF INDIANAPOLIS	-
76275	CHECK	06/09/2022	THE HARMON HOUSE L.L.C.	600.00
76276	CHECK	06/09/2022	TRANSACTION NETWORK SERVICES INC.	182.40
76277	CHECK	06/09/2022	U.S. BANK ST. PAUL	3,619,486.88
76278	CHECK	06/09/2022	UNIFORM HOUSE INC. THE	819.49
76279	CHECK	06/16/2022	AFSCME COUNCIL IKOC 962	2,297.30
76280	CHECK	06/16/2022	ALLISON O'KEEFFE	1,080.00
76281	CHECK	06/16/2022	AMERICAN UNITED LIFE INSURANCE CO	1,172.84
76282	CHECK	06/16/2022	APEX BENEFITS GROUP	25,000.00
76283	CHECK	06/16/2022	ARAB TERMITE AND PEST CONTROL INC	1,519.00
76284	CHECK	06/16/2022	ASI SIGNAGE INNOVATIONS	583.00
76285	CHECK	06/16/2022	AT&T	1,745.69
76286	CHECK	06/16/2022	AT&T	379.68
76287	CHECK	06/16/2022	AT&T MOBILITY	3,299.90
76288	CHECK	06/16/2022	BLACKMORE & BUCKNER ROOFING	498.50
76289	CHECK	06/16/2022	CITIZENS ENERGY GROUP	748.36
76290	CHECK	06/16/2022	COMPLETE WELLNESS SOLUTIONS LLC	916.50
76291	CHECK	06/16/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	1,983.02
76292	CHECK	06/16/2022	DRIESSEN WATER INC	93.75
76293	CHECK	06/16/2022	DACO GLASS & GLAZING INC	4,144.80
76294	CHECK	06/16/2022	DAMITA JO HARVEY	250.00
76295	CHECK	06/16/2022	ELLIS MECHANICAL & ELECTRICAL	1,941.27
76296	CHECK	06/16/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	2,494.00
76297	CHECK	06/16/2022	GEYER FIRE PROTECTION, LLC	3,390.00
76298	CHECK	06/16/2022	HERITAGE FORD OF INDIANA	45,772.00
76299	CHECK	06/16/2022	YOUNG ACTOR'S THEATRE	500.00
76300	CHECK	06/16/2022	INDIANA CHAMBER OF COMMERCE	397.95
76301	CHECK	06/16/2022	INDIANAPOLIS FLEET SERVICES	2,443.48
76302	CHECK	06/16/2022	INNOVATIVE INTERFACES INCORPORATED	156,363.93
76303	CHECK	06/16/2022	JACKSON SYSTEMS, LLC	737.57
76304	CHECK	06/16/2022	KONE, INC	3,343.68
76305	CHECK	06/16/2022	LEGALSHIELD	261.85
76306	CHECK	06/16/2022	MIDWEST REMEDIATION, INC.	9,788.48
76307	CHECK	06/16/2022	OFFICEWORKS	698.39
76308	CHECK	06/16/2022	OMNI PEST CONTROL INC	65.00
76309	CHECK	06/16/2022	ONE DIVERSIFIED, LLC	1,672.00
76310	CHECK	06/16/2022	BUTTON UP GRAPHIC DESIGNS, INC.	1,307.00
76311	CHECK	06/16/2022	PITNEY BOWES, INC.	448.50
76312	CHECK	06/16/2022	IMCPL - POWERS & SONS - RETAINAGE -WPR	22,836.40
76313	CHECK	06/16/2022	RED OXYGEN INC	15.10
76314	CHECK	06/16/2022	REPROGRAPHIX, INC	42.00
76315	CHECK	06/16/2022	RIVERS RESOURCES	314.85
76316	CHECK	06/16/2022	RJE BUSINESS INTERIORS	585.38
76317	CHECK	06/16/2022	SIEMENS INDUSTRY, INC.	907.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
76318	CHECK	06/16/2022	SONDHI SOLUTIONS	299.11
76319	CHECK	06/16/2022	THE DAVEY TREE EXPERT COMPANY	128.00
76320	CHECK	06/16/2022	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBH	76,787.17
76321	CHECK	06/16/2022	THYSSEN KRUPP ELEVATOR CORPORATION	291.82
76322	CHECK	06/16/2022	U.S. POSTAL SERVICE	1,388.00
76323	CHECK	06/16/2022	YOUR AUTOMATIC DOOR COMPANY	160.00
76324	CHECK	06/23/2022	ARAB TERMITE AND PEST CONTROL INC	1,250.00
76325	CHECK	06/23/2022	AT&T	7.22
76326	CHECK	06/23/2022	AT&T	127.23
76327	CHECK	06/23/2022	AUGUST MACK ENVIRONMENTAL, INC	2,100.00
76328	CHECK	06/23/2022	AWE DIGITAL LEARNING SOLUTIONS	92,823.00
76329	CHECK	06/23/2022	CAMPGRL LLC	260.00
76330	CHECK	06/23/2022	CITIZENS ENERGY GROUP	1,668.03
76331	CHECK	06/23/2022	CREATIVE AQUATIC SOLUTIONS, LLC	210.00
76332	CHECK	06/23/2022	CROSSROADS DOCUMENT SERVICES	6,217.75
76333	CHECK	06/23/2022	DYNAMARK GRAPHICS GROUP	1,340.90
76334	CHECK	06/23/2022	GATEKEEPER SERVICES	493.75
76335	CHECK	06/23/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	600.00
76336	CHECK	06/23/2022	INDIANA WINDOW COVERINGS, LLC.	3,875.00
76337	CHECK	06/23/2022	INDY CURB APPEAL ASPHALT, INC	1,000.00
76338	CHECK	06/23/2022	INDY FACE PAINTING	500.00
76339	CHECK	06/23/2022	JA BERG INC.	600.00
76340	CHECK	06/23/2022	JENNIFER K HASH	400.00
76341	CHECK	06/23/2022	KIRSTEN WEAVER	91.00
76342	CHECK	06/23/2022	LUNA LANGUAGE SERVICES	60.00
76343	CHECK	06/23/2022	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	250.00
76344	CHECK	06/23/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00
76345	CHECK	06/23/2022	NEW HORIZONS COMPUTER LEARNING CENTERS	1,180.00
76346	CHECK	06/23/2022	OFFICEWORKS	1,805.44
76347	CHECK	06/23/2022	PHOENIX PRESS	307.00
76348	CHECK	06/23/2022	PRIORITY PRESS INC	4,262.00
76349	CHECK	06/23/2022	PROFESSIONAL GARAGE DOOR SYSTEMS	247.50
76350	CHECK	06/23/2022	RFS GROUP LLC	2,296.12
76351	CHECK	06/23/2022	SALLY PERKINS	400.00
76352	CHECK	06/23/2022	THE HARMON HOUSE L.L.C.	825.00
76353	CHECK	06/23/2022	UNIFORM HOUSE INC. THE	520.67
76354	CHECK	06/23/2022	YOUR AUTOMATIC DOOR COMPANY	3,128.74
76355	CHECK	06/30/2022	ADO PROFESSIONAL SOLUTIONS INC	293.23
76356	CHECK	06/30/2022	AMERICAN UNITED LIFE INSURANCE CO	2,765.42
76357	CHECK	06/30/2022	ANTHEM INSURANCE COMPANIES, INC	491,793.31
76358	CHECK	06/30/2022	ASI SIGNAGE INNOVATIONS	867.00
76359	CHECK	06/30/2022	AT&T MOBILITY	3,271.15
76360	CHECK	06/30/2022	ATC GROUP SERVICES, LLC DEPOSITORY	964.30
76361	CHECK	06/30/2022	BEECH GROVE SEWAGE WORKS	546.49
76362	CHECK	06/30/2022	INDIANAPOLIS PUBLIC SCHOOLS	4,900.00
76363	CHECK	06/30/2022	CAMPGRL LLC	325.00
76364	CHECK	06/30/2022	CAPITOL CITY FORD, INC	51.75
76365	CHECK	06/30/2022	CELESTINE BLOOMFIELD	1,800.00
76366	CHECK	06/30/2022	CITIZENS ENERGY GROUP	1,396.07
76367	CHECK	06/30/2022	COMPUTYPE INC.	7,143.00
76368	CHECK	06/30/2022	CONNOR FINE PAINTING	2,290.00
76369	CHECK	06/30/2022	DACO GLASS & GLAZING INC	1,838.33
76370	CHECK	06/30/2022	DYNAMARK GRAPHICS GROUP	3,144.45
76371	CHECK	06/30/2022	EDC EDUCATIONAL SERVICES	3,426.10
76372	CHECK	06/30/2022	ELLIS MECHANICAL & ELECTRICAL	13,540.20
76373	CHECK	06/30/2022	FREETOWN VILLAGE, INC.	175.00
76374	CHECK	06/30/2022	FULLER ENGINEERING CO., LLC	1,359.87
76375	CHECK	06/30/2022	GATEKEEPER SERVICES	2,165.87
76376	CHECK	06/30/2022	GEYER FIRE PROTECTION, LLC	2,916.25
76377	CHECK	06/30/2022	GREATER LAWRENCE CHAMBER OF COMMERCE	220.00
76378	CHECK	06/30/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,000.00
76379	CHECK	06/30/2022	YOUNG ACTOR'S THEATRE	700.00
76380	CHECK	06/30/2022	ILEA INDIANA	350.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
76381	CHECK	06/30/2022	IMAGE 360 INDIANAPOLIS NORTHWEST	1,120.00
76382	CHECK	06/30/2022	INDIANA BUREAU OF MOTOR VEHICLES	30.00
76383	CHECK	06/30/2022	INDIANA STATE LIBRARY	1,979.00
76384	CHECK	06/30/2022	INDY CURB APPEAL ASPHALT, INC	4,500.00
76385	CHECK	06/30/2022	INDY FLOOR RESTORE, LLC	4,395.00
76386	CHECK	06/30/2022	JA BERG INC.	300.00
76387	CHECK	06/30/2022	JENNIFER K HASH	1,400.00
76388	CHECK	06/30/2022	JESSICA NEEB-SMITH	99.80
76389	CHECK	06/30/2022	KENDRIA SMITH	1,000.00
76390	CHECK	06/30/2022	KONE, INC	444.70
76391	CHECK	06/30/2022	MATTHEW BENDER & CO.	129.43
76392	CHECK	06/30/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
76393	CHECK	06/30/2022	MIRIAM GARDNER-RYAN	50.00
76394	CHECK	06/30/2022	PAULA SCOTT-FRANZ	100.00
76395	CHECK	06/30/2022	PROVIDENCE CRISTO REY HIGH SCHOOL	2,067.00
76396	CHECK	06/30/2022	PROVIDENCE OUTDOOR	6,920.00
76397	CHECK	06/30/2022	SECURITAS ELECTRONIC SECURITY, INC.	387.50
76398	CHECK	06/30/2022	THE DAVEY TREE EXPERT COMPANY	3,884.86
76399	CHECK	06/30/2022	TOTAL SHRED SOLUTIONS LLC	800.00
76400	CHECK	06/30/2022	JOHNSON CONTROLS FIRE PROTECTION, LP	1,182.00
76401	CHECK	06/30/2022	VANCO	1,010.00
76402	CHECK	06/30/2022	VOLGISTICS, INC.	537.00
76403	CHECK	06/30/2022	THE CHILDREN'S MUSEUM OF INDIANAPOLIS	8,750.00
305636	EFT	06/03/2022	BAKER & TAYLOR	1,282.77
305637	EFT	06/03/2022	BAKER & TAYLOR	297.19
305638	EFT	06/03/2022	BAKER & TAYLOR	26,749.12
305639	EFT	06/03/2022	BAKER & TAYLOR	20,481.06
305640	EFT	06/03/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	7,954.04
305641	EFT	06/03/2022	BRODART COMPANY CONTINUATIONS	4,589.84
305642	EFT	06/03/2022	CDW GOVERNMENT, INC.	818.88
305643	EFT	06/03/2022	COMMUNITY HEALTH NETWORK	1,600.00
305644	EFT	06/03/2022	DANCORP INC. DBA DANCO	882.75
305645	EFT	06/03/2022	EBSCO INFORMATION SERVICES	2.09
305646	EFT	06/03/2022	FLEET CARE, INC.	208.00
305647	EFT	06/03/2022	GRAINGER	121.44
305648	EFT	06/03/2022	GRAINGER	155.21
305649	EFT	06/03/2022	INDIANA PLUMBING AND DRAIN LLC	6,558.50
305650	EFT	06/03/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	5,533.85
305651	EFT	06/03/2022	INGRAM LIBRARY SERVICES	1,874.06
305652	EFT	06/03/2022	J&G CARPET PLUS	4,445.00
305653	EFT	06/03/2022	KLINES QUALITY WATER, INC	50.85
305654	EFT	06/03/2022	LOGICALIS, INC	8,021.77
305655	EFT	06/03/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	653.44
305656	EFT	06/03/2022	MIDWEST TAPE - PROCESSED DVDS	3,978.29
305657	EFT	06/03/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	11,434.12
305658	EFT	06/03/2022	MIDWEST TAPE NON PROCESSED	833.31
305659	EFT	06/03/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	17,331.66
305660	EFT	06/03/2022	MOORE INFORMATION SERVICES, INC	1,121.40
305661	EFT	06/03/2022	ORACLE ELEVATOR HOLDCO, INC.	218.75
305662	EFT	06/03/2022	OVERDRIVE INC	57,462.68
305663	EFT	06/03/2022	RICHARD LOPEZ ELECTRICAL, LLC	6,422.51
305664	EFT	06/03/2022	RICOH USA, INC. - 12882	3,970.00
305665	EFT	06/03/2022	STAPLES	10,781.57
305666	EFT	06/03/2022	STENZ MANAGEMENT COMPANY, INC	3,173.58
305667	EFT	06/03/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	676.50
305668	EFT	06/03/2022	THE CATALYST EFFECT LLC	7,875.00
305669	EFT	06/03/2022	TITAN ASSOCIATES	65,631.49
305670	EFT	06/03/2022	UNIVERSAL PROTECTION SERVICE, LP	26,704.50
305671	EFT	06/03/2022	VALUE LINE PUBLISHING INC.	470.00
305675	EFT	06/09/2022	ACORN DISTRIBUTORS, INC	4,862.89
305676	EFT	06/09/2022	ALSCO	796.56
305677	EFT	06/09/2022	BAKER & TAYLOR	241.03
305678	EFT	06/09/2022	BAKER & TAYLOR	20,716.49

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305679	EFT	06/09/2022	BAKER & TAYLOR	1,878.63
305680	EFT	06/09/2022	BAKER TILLY VIRCHOW KRAUSE, LLP	11,936.25
305681	EFT	06/09/2022	ETI PERFORMANCE IMPROVEMENT	3,060.00
305682	EFT	06/09/2022	INGRAM LIBRARY SERVICES	1,395.00
305683	EFT	06/09/2022	INSIGHT PUBLIC SECTOR, INC	34,053.54
305684	EFT	06/09/2022	MARKET STREET GROUP, INC	8,000.00
305685	EFT	06/09/2022	MIDWEST TAPE - PROCESSED DVDS	328.91
305686	EFT	06/09/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	53.76
305687	EFT	06/09/2022	MIDWEST TAPE NON PROCESSED	1,900.98
305688	EFT	06/09/2022	OVERDRIVE INC	28,995.14
305689	EFT	06/09/2022	PRESIDIO NETWORKS SOLUTIONS GROUP, LLC	15,714.60
305690	EFT	06/09/2022	RICOH USA, INC. - 12882	3,970.00
305691	EFT	06/09/2022	STAPLES	9,037.22
305692	EFT	06/09/2022	UNIVERSAL PROTECTION SERVICE, LP	27,253.60
305693	EFT	06/16/2022	BAKER & TAYLOR	12,638.03
305694	EFT	06/16/2022	BAKER & TAYLOR	12,446.10
305695	EFT	06/16/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	351.67
305696	EFT	06/16/2022	BLACKSTONE AUDIO INC	36.54
305697	EFT	06/16/2022	BOYLE CONSTRUCTION MANAGEMENT, INC.	16,229.00
305698	EFT	06/16/2022	CDW GOVERNMENT, INC.	69,524.40
305699	EFT	06/16/2022	CENTRAL SECURITY & COMMUNICATIONS	3,891.00
305700	EFT	06/16/2022	CITIZENS THERMAL ENRGY.	14,656.40
305701	EFT	06/16/2022	ETI PERFORMANCE IMPROVEMENT	2,000.00
305702	EFT	06/16/2022	FLEET CARE, INC.	1,328.28
305703	EFT	06/16/2022	GRAINGER	93.51
305704	EFT	06/16/2022	INDIANA PLUMBING AND DRAIN LLC	3,545.75
305705	EFT	06/16/2022	INDIANAPOLIS ARMORED CAR, INC	4,192.46
305706	EFT	06/16/2022	INGRAM LIBRARY SERVICES	1,050.86
305707	EFT	06/16/2022	J&G CARPET PLUS	4,075.00
305708	EFT	06/16/2022	KLINES QUALITY WATER, INC	50.85
305709	EFT	06/16/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	1,666.60
305710	EFT	06/16/2022	MARY RANKIN	10,097.50
305711	EFT	06/16/2022	MIDWEST TAPE - PROCESSED DVDS	1,793.21
305712	EFT	06/16/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	1,651.16
305713	EFT	06/16/2022	MIDWEST TAPE NON PROCESSED	279.95
305714	EFT	06/16/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,213.27
305715	EFT	06/16/2022	ORACLE ELEVATOR HOLDCO, INC.	7,298.88
305716	EFT	06/16/2022	OVERDRIVE INC	14,333.80
305717	EFT	06/16/2022	POWERS & SONS CONSTRUCTION	205,527.60
305718	EFT	06/16/2022	RATIO ARCHITECTS, LLC	16,501.69
305719	EFT	06/16/2022	REGIONS BANK PURCHASING CARD	32,187.36
305720	EFT	06/16/2022	RICHARD LOPEZ ELECTRICAL, LLC	5,608.00
305721	EFT	06/16/2022	ROBERT HALF INTERNATIONAL, INC	2,108.00
305722	EFT	06/16/2022	STENZ MANAGEMENT COMPANY, INC	13,271.29
305723	EFT	06/16/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	5,616.12
305724	EFT	06/16/2022	THE SKILLMAN CORPORATION	691,084.49
305725	EFT	06/16/2022	UNIVERSAL PROTECTION SERVICE, LP	55,440.76
305726	EFT	06/16/2022	VACO, LLC	224.00
305730	EFT	06/23/2022	CDW GOVERNMENT, INC.	11,711.32
305731	EFT	06/23/2022	DANCORP INC. DBA DANCO	1,220.00
305732	EFT	06/23/2022	DELTA DENTAL	50.26
305733	EFT	06/23/2022	DELTA DENTAL	235.01
305734	EFT	06/23/2022	FLEET CARE, INC.	402.68
305735	EFT	06/23/2022	KLINES QUALITY WATER, INC	8.00
305736	EFT	06/23/2022	LEVEL (3) COMMUNICATIONS, LLC	1,664.27
305737	EFT	06/23/2022	RICHARD LOPEZ ELECTRICAL, LLC	5,186.52
305738	EFT	06/23/2022	STENZ MANAGEMENT COMPANY, INC	304.27
305739	EFT	06/23/2022	ULINE	353.79
305740	EFT	06/23/2022	UNIVERSAL PROTECTION SERVICE, LP	472.35
305742	EFT	06/30/2022	BAKER & TAYLOR	2,304.63
305743	EFT	06/30/2022	BAKER & TAYLOR	969.35
305744	EFT	06/30/2022	BAKER & TAYLOR	19,775.75
305745	EFT	06/30/2022	BAKER & TAYLOR	16,418.26



<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305746	EFT	06/30/2022	BAKER & TAYLOR	226.80
305747	EFT	06/30/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	12,207.14
305748	EFT	06/30/2022	BRIGHTLY SOFTWARE INC	28,502.20
305749	EFT	06/30/2022	BRODART COMPANY CONTINUATIONS	393.78
305750	EFT	06/30/2022	CDW GOVERNMENT, INC.	1,478.28
305751	EFT	06/30/2022	COMMUNITY HEALTH NETWORK	1,600.00
305752	EFT	06/30/2022	CROSSROADS REHABILITATION CENTER	225.00
305753	EFT	06/30/2022	DANCORP INC. DBA DANCO	325.00
305754	EFT	06/30/2022	DELTA DENTAL	50.26
305755	EFT	06/30/2022	DELTA DENTAL	235.01
305756	EFT	06/30/2022	DELTA DENTAL	11,160.14
305757	EFT	06/30/2022	EBSCO INFORMATION SERVICES	9.69
305758	EFT	06/30/2022	ETI PERFORMANCE IMPROVEMENT	4,975.00
305759	EFT	06/30/2022	FINELINE PRINTING GROUP	372.00
305760	EFT	06/30/2022	GLENDALE MALL	23,585.42
305761	EFT	06/30/2022	INDIANA PLUMBING AND DRAIN LLC	1,419.50
305762	EFT	06/30/2022	INGRAM LIBRARY SERVICES	530.41
305763	EFT	06/30/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305764	EFT	06/30/2022	J&G CARPET PLUS	5,520.00
305765	EFT	06/30/2022	JEREMY NORRIS	2,300.00
305766	EFT	06/30/2022	KLINES QUALITY WATER, INC	59.00
305767	EFT	06/30/2022	KRM ARCHITECTURE+ INC	13,102.53
305768	EFT	06/30/2022	MARY RANKIN	4,235.00
305769	EFT	06/30/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	210.45
305770	EFT	06/30/2022	MIDWEST TAPE - PROCESSED DVDS	6,642.66
305771	EFT	06/30/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	1,691.02
305772	EFT	06/30/2022	MIDWEST TAPE NON PROCESSED	351.27
305773	EFT	06/30/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	9,481.81
305774	EFT	06/30/2022	ORACLE ELEVATOR HOLDCO, INC.	1,728.13
305775	EFT	06/30/2022	OVERDRIVE INC	114,938.03
305776	EFT	06/30/2022	RICHARD LOPEZ ELECTRICAL, LLC	39,804.65
305777	EFT	06/30/2022	RICOH USA, INC. - 12882	11,071.44
305778	EFT	06/30/2022	ROBERT HALF INTERNATIONAL, INC	3,536.00
305779	EFT	06/30/2022	STAPLES	12,636.30
305780	EFT	06/30/2022	STENZ MANAGEMENT COMPANY, INC	7,274.45
305781	EFT	06/30/2022	TITAN ASSOCIATES	70,037.88
305782	EFT	06/30/2022	UNIVERSAL PROTECTION SERVICE, LP	27,429.84
305783	EFT	06/30/2022	VACO, LLC	5,504.00
305784	EFT	06/30/2022	VALUE LINE PUBLISHING INC.	2,793.00
				<u>\$ 10,607,987.99</u>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 5,323,907.75
<b>EFT Check</b>	\$ 5,284,080.24
<b>Total Payments</b>	\$ 10,607,987.99
<b>Total Voided Items</b>	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8436	CHECK	06/03/2022	ARTS FOR LEARNING INDIANA	525.00
8437	CHECK	06/03/2022	BRIGHT IDEAS IN BROAD RIPPLE	24,033.45
8438	CHECK	06/03/2022	GLENDALE (PETTY CASH)	39.35
8439	CHECK	06/03/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	200.00
8440	CHECK	06/03/2022	LAURA ESTALA LOZA MARTINEZ	225.00
8441	CHECK	06/03/2022	SARAH S WALKER	9.50
8442	CHECK	06/03/2022	TISHA GALARCE	301.45
8443	CHECK	06/09/2022	BRIGHT IDEAS IN BROAD RIPPLE	2,804.73
8444	CHECK	06/09/2022	CHIA-YI BUSH	50.00
8445	CHECK	06/09/2022	CREATIVE AQUATIC SOLUTIONS, LLC	475.88
8446	CHECK	06/09/2022	DEBORAH EHRET	254.07
8447	CHECK	06/09/2022	EMMA ISABELLA KRUTULIS	150.00
8448	CHECK	06/09/2022	IGNITION ARTS, LLC	20,750.00
8449	CHECK	06/09/2022	JAYNE WALTERS	65.23
8450	CHECK	06/09/2022	LAURA ESTALA LOZA MARTINEZ	225.00
8451	CHECK	06/09/2022	LORALYNN E EADES	280.00
8452	CHECK	06/16/2022	CREATIVE AQUATIC SOLUTIONS, LLC	915.60
8453	CHECK	06/16/2022	DAMITA JO HARVEY	150.00
8454	CHECK	06/16/2022	DYNAMARK GRAPHICS GROUP	1,098.37
8455	CHECK	06/16/2022	JAYNE WALTERS	80.20
8456	CHECK	06/16/2022	JUDY GRAY	55.12
8457	CHECK	06/16/2022	NEWMAN TRUCKING CO INC	114.95
8458	CHECK	06/16/2022	SHAEL WEIDENBACH	171.88
8459	CHECK	06/16/2022	TAMARA BUCHANAN	44.20
8460	CHECK	06/16/2022	THE HARMON HOUSE L.L.C.	3,300.00
8461	CHECK	06/23/2022	ARTS FOR LEARNING INDIANA	2,344.00
8462	CHECK	06/23/2022	AT&T MOBILITY	1,098.90
8463	CHECK	06/23/2022	INDIANA BLACK EXPO, INC	700.00
8464	CHECK	06/23/2022	INDY COMMUNITY YOGA	100.00
8465	CHECK	06/23/2022	LOGIKA INNOVATION, INC.	250.00
8466	CHECK	06/23/2022	LUNA LANGUAGE SERVICES	2,526.00
8467	CHECK	06/23/2022	LUSK ENTERTAINMENT GROUP, INC	400.00
8468	CHECK	06/23/2022	ENRIQUE CORREA-BLANCO	900.00
8469	CHECK	06/23/2022	PROVIDENCE WILDLIFE REHABILITATION	150.00
8470	CHECK	06/23/2022	THE HARMON HOUSE L.L.C.	6,281.00
8471	CHECK	06/23/2022	THOMAS JOSEPH ROSSBACH	50.00
8472	CHECK	06/30/2022	FUN EXPRESS, LLC	122.42
8473	CHECK	06/30/2022	MIRIAM GARDNER-RYAN	145.00
8474	CHECK	06/30/2022	MONICA TABOADA	65.21
8475	CHECK	06/30/2022	NORA (PETTY CASH)	9.62
8476	CHECK	06/30/2022	REBECCA L. EDIE	300.00
8477	CHECK	06/30/2022	VLADIMIR KRAKOVICH	600.00
8478	CHECK	06/30/2022	WAYNE (PETTY CASH)	33.52
8479	CHECK	06/30/2022	YEFIM PASTUKH	600.00
305672	EFT	06/03/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	90.00
305673	EFT	06/09/2022	INGRAM LIBRARY SERVICES	3,171.49
305674	EFT	06/09/2022	STAPLES	1,413.49
305727	EFT	06/16/2022	DEMCO, INC.	1,710.54
305728	EFT	06/16/2022	FINELINE PRINTING GROUP	2,634.00
305729	EFT	06/16/2022	INGRAM LIBRARY SERVICES	176.05
305741	EFT	06/23/2022	FINELINE PRINTING GROUP	7,149.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305785	EFT	06/30/2022	BAKER & TAYLOR	78.54
305786	EFT	06/30/2022	BRODART CO	634.95
305787	EFT	06/30/2022	OVERDRIVE INC	1,337.80
305788	EFT	06/30/2022	STAPLES	293.92
			<b>Total</b>	<u><u>\$ 91,684.43</u></u>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 72,994.65
<b>EFT Check</b>	\$ 18,689.78
<b>Total Payments</b>	\$ 91,684.43
<b>Total Voided Items</b>	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**JULY 25, 2022**  
**PERSONNEL ACTIONS**  
**RESOLUTION 43-2022**

**NEW HIRES:**

- Alexis Hunt, Organizational Learning & Development Coordinator, Human Resources, \$22.00 per hour, Effective: June 30, 2022
- Reagan Sherfick, Page, Garfield Park, \$12.50 per hour, Effective: June 30, 2022
- Paw Khei, Library Assistant II, Southport, \$15.17 per hour, Effective: June 30, 2022
- Ally Muterspaw, Public Services Librarian, Central Library, \$22.65 per hour, Effective: July 28, 2022
- Miles Talib, Page, Nora, \$12.50 per hour, Effective: June 30, 2022
- Ann Shipp, Library Assistant II, Warren, \$15.17 per hour, Effective: July 13, 2022
- Ashley Jacobson, Library Assistant II, College Avenue, \$15.17 per hour, Effective: July 13, 2022
- Lucy Deetz, Page, Nora, \$12.50 per hour, Effective: July 13, 2022

**INTERNAL CHANGES:**

- Regina Maxey from Library Assistant II, Pike Branch, \$15.39 per hour to Lead Office Assistant, Central Borrowers Service, \$16.31 per hour, Effective: July 3, 2022
- Kyle Reeser from Circulation Supervisor I, InfoZone to Interim Circulation Supervisor I, College Avenue Branch, No Change in Pay, Effective: July 17, 2022
- LaShelle Bilal from Processing Assistant I, CMSA Processing, \$15.81 per hour to Interim Circulation Supervisor I, InfoZone, \$20.26 per hour, Effective: July 17, 2022
- Elena McGrath from Office Assistant, Central Borrowers Service, \$15.31 per hour to Inter-Library Loan Assistant, Central Borrowers Service, \$15.80 per hour, Effective: July 3, 2022
- Christopher Hogsett from Interim Manager, Regional Branch, Warren Branch, \$29.09 per hour to Manager, Community Branch, Garfield Park Branch, \$27.40 per hour, Effective: July 31, 2022
- Taylor Modory from Hourly Library Assistant II, East Washington Branch to Library Assistant II, College Avenue Branch, No Change in Pay, Effective: July 17, 2022
- Montoya Megerle-Barker from Public Services Librarian, Lawrence Branch, \$22.65 per hour to Special Collections Librarian, CMSA Special Projects, \$24.51 per hour, Effective: July 31, 2022
- Zoe Battaglia from Public Services Associate II, East 38<sup>th</sup> Street Branch to Public Services Associate II-Floater, Central Library, No Change in Pay, Effective: July 31, 2022
- Leila Spicklemire from Page, Franklin Road Branch, \$12.50 per hour to Library Assistant II, Central Borrowers Service, \$15.17 per hour, Effective: July 31, 2022
- Julie Fore from Library Assistant II, Warren Branch, \$15.73 per hour to Interim Building Steward, Public Services, \$16.31 per hour, Effective: July 3, 2022

- Priscilla Bell from Interim, Manager, Community Branch, Michigan Road Branch, \$27.06 per hour to Circulation Supervisor I, Michigan Road Branch, \$22.36 per hour, Effective: July 17, 2022
- Reginald Laratte from Human Resources Assistant, Human Resources, \$21.70 per hour to Interim Human Resources Generalist, Human Resources, \$25.17 per hour: Effective: July 10, 2022
- Genira Newell from Interim Human Resources Generalist, Human Resources, \$25.73 per hour to Human Resources Generalist, Human Resources, \$26.24 per hour, Effective: July 10, 2022

**RE-HIRES: (None Reported)**

**SEPARATIONS:**

- Kira Amani, Page, Nora, 2 months, Effective: June 21, 2022
- Emily Haneline, Library Assistant II, College Avenue, 2 months, Effective: June 1, 2022
- Joan Emmert, Area Resource Manager, Branches, Nora, 34 years and 2 months, Effective: June 30, 2022
- Anthony Radford, Artist-In-Residence, Program Development Area, 46 years and 9 months, Effective: July 1, 2022
- Arlene Roth, Page, Pike, 13 years and 6 months, Effective: July 8, 2022
- Ash Filmore, Computer Assistant II, Decatur, 1 month, Effective: June 24, 2022
- Salma Chemmaoui, Page, Wayne, 2 years and 11 months, Effective: June 25, 2022
- Amber Garza, Page, Lawrence, 3 months, Effective: July 2, 2022
- Rachel Thomas, Page, Franklin Road, 11 years and 6 months, Effective: June 18, 2022
- Rachel Priesman Marquez, Public Services Associate II, Wayne, 1 year and 10 months, Effective: August 1, 2022
- Aaliyah Barnett, Page, Martindale-Brightwood, 4 years, Effective: June 29, 2022
- Raven Smith, Public Services Associate II, Martindale-Brightwood, 1 year, Effective: July 22, 2022

**INACTIVE: (None Reported)**

**RE-ACTIVATE: (None Reported)**

**PAY ADJUSTMENT:**

- Miguel Ruiz, Project Manager, Innovation & Technology, Information Technology, \$36.05 per hour, Effective: May 22, 2022
- Marina Zimmermann, Manager, Payroll, Human Resources, \$40.86 per hour, Effective: June 19, 2022

**RECLASSIFICATION:**

- Shael Weidenbach from Area Resource Manager, Youth Services, Program Development Area, \$31.73 per hour to Area Resource Manager, Youth Services, Program Development Area, \$38.46 per hour, Effective: June 19, 2022

- Michelle Sharp from Area Resource Manager, Adult Services, Program Development Area, \$32.23 per hour to Area Resource Manager, Adult Services, Program Development Area, \$38.46 per hour, Effective: June 19, 2022
- Elizabeth Schoettle from Area Resource Manager, Branches, Pike Branch, \$33.67 per hour to Area Resource Manager, Branches, Pike Branch, \$40.86 per hour, Effective: June 19, 2022
- Margaret Wehr from Area Resource Manager, Branches, Lawrence Branch, \$31.27 per hour to Area Resource Manager, Branches, Lawrence Branch, \$33.61 per hour, Effective: June 19, 2022
- Connie Scott from Area Resource Manager, Central Library, Central Library, \$33.67 per hour to Area Resource Manager, Central Library, Central Library, \$40.86 per hour, Effective: June 19, 2022
- Kathryn Bulloff from Digital Marketing Specialist, Communications Department, \$26.18 per hour to Manager, Digital Marketing, Communications Department, \$30.03 per hour, Effective: June 19, 2022
- Carrie Waterson from Web Content Specialist, Communications Department, \$30.55 per hour to Manager, Website, Communications Department, \$34.40 per hour, Effective: June 19, 2022
- Nathaniel Weber from Strategy & Equity Specialist, Chief Executive Office, \$20.66 per hour to Strategy & Equity Specialist, Chief Executive Office, \$21.78 per hour, Effective: June 19, 2022

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**TRAVEL AND TRAINING ACTION**  
 RESOLUTION 43-2022

**WHEREAS** it is the opinion of the Board that it is necessary for the following individuals:

**BE IT RESOLVED** that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Beth Pintal	NOR	2014	Indianapolis, IN	Gen Con	101					
Shelby Peak	FRA	2021	Indianapolis, IN	Gen Con	101	\$ 225.00	\$ 142.00			\$ 367.00
Reginald Laratte	HR	1701	Carmel, IN	Indiana Worker's Comp	101	\$ 549.00	\$ 30.50			\$ 564.00
Amira Malcom	CEN	1401	Vancouver, BC, Canada	SIGGRAPH 2022	101		\$ 900.00	\$ 1,000.00	\$ 150.00	\$ 2,050.00
Genira Newell	HR	1701	Carmel, IN	Indiana Worker's Comp	101	\$ 549.00	\$ 30.50			\$ 564.00
Josh Crain	EWA	2009	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Tammie Buchanan	EAG	2007	Plainfield, IN	IN Library Federation Youth Service Conference	101	\$ 180.00				\$ 180.00
Gregory Bolden	IT	1101	Anderson, IN	Cyber Security Conference	101	\$ 50.00				\$ 50.00
Shanika Heyward	IT	1101	Orlando, Florida	World Marriott Conference Center	101		\$ 1,225.00		\$ 120.00	\$ 1,345.00
Rebecca Staley	CMSA	1201	Virtual	Microsoft Excel for Office 365- Pt. 1	101	\$ 295.00				\$ 295.00
Rebecca Staley	CMSA	1201	Virtual	Microsoft Excel for Office 365- Pt. 2	101	\$ 295.00				\$ 295.00
Ryan LaFerney	IRV	2004	Indianapolis, IN	Gen Con	101	\$ 225.00				\$ 225.00

\$ 6,285.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
BOARD FACILITIES COMMITTEE MEETING
JULY 12, 2022

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at the Central Library Knall Meeting Room and electronically via TEAMS on Tuesday, July 12, 2022, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Bigsbee, Dr. Murtadha

Other Attendees Present: Adam Parsons, Mike Coghlan, Gwendolyn Simmons, Nichelle Hayes, Robert Scott, and Robert Morrison

COMMITTEE REPORT

1. Review of XBE Certification Process with Gwen Simmons, Manager, Purchasing and Supplier Diversity

Adam Parsons introduced Gwen Simmons to the Committee members attending the meeting in person. Gwen advised that prospective businesses must meet all requirements to be eligible for certification including:

- Headquartered and domiciled in the state of Indiana.
• For profit organization.
• At least 51% owned by minority, women, veterans, or people with ADA classified disabilities.
• Owned by U.S. citizens or permanent residents of the United States.
• Able to meet certification standards as mandated by 49 CFR Part 26- Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs as amended.

The applicant must register their business as a vendor with the City-County by visiting the Office of Finance and Management: Purchasing Division – Register your Business as a Vendor with the City-County webpage. Application must include all supporting documentation.

The City Office of Minority Woman Business Development (“OMWBD”) policy is to make decisions on a completed new or recertification application for certification within 90 days of receiving it from the applicant business. OMWBD may extend this period once, for no more than 60 days, upon written notice to the firm, explaining fully and specifically the reasons for the extension. The OMWBD offers assistance to applicants to facilitate the successful completion of the application for certification.

The OMWBD certification is valid for three (3) years. Annually on the anniversary date of the certification, vendor must submit a Statement of Change or No Change to the OMWBD. To avoid a lapse in certification, it is recommended that the vendor re-certify three (3) months prior to the expiration date.



The Utilization Goals Established as IndyPL policy by the Board in Resolution 28-2020:

- Minority-Owned Business Enterprise (MBE): 15%
- Women-Owned Business Enterprise (WBE): 8%
- Veteran -Owned Business Enterprise (VBE): 3%
- Disabled-Owned Business Enterprise (DOBE): 1%

**2. Update -Contract Signed for AMH Systems Equipment Maintenance Agreement**

Adam Parsons reported the Board has given approval of this agreement earlier and we are working with counsel to complete the agreement. Board authorized signatures are still being gathered. The contract is for three (3) years and covers AMH equipment at six (6) locations.

**3. Update – Contract Being Negotiated for Facility Condition Assessment**

Adam Parsons reported the Board has given approval of this agreement earlier and we are working with counsel to complete the agreement.

**4. Update – Settlement with Mezzetta Construction/Talisman Security**

Adam updated the Committee on status of the settlement with Mezzetta Construction/Talisman Security after the vendor ceased operations during the WRN/WRN renovations. Nichelle Hayes has received notice the settlement check is in route and will confirm receipt.

**5. Resolution XX-2022 – Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Fort Ben Branch Project**

Adam Parsons introduced the Resolution and gave background information on the Board Action Request. IndyPL Facilities staff recommends Board approval to award a services contract for the Fixtures, Furniture, and Equipment for the Fort Ben Branch Project to **Commercial Office Environments, Indianapolis, IN**, for the total cost of \$497,621 inclusive of Deduct Alternate #1.

The Project is to procure, provide, and install the fixtures, furniture, and library equipment for the new Branch Library. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on June 8, 2022. IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed bids for the Fixtures, Furniture, and Equipment for the Fort Ben Project. Public Notice to prospective bidders was advertised on June 10 and 17, 2022. Notice of the Project was also posted on the IndyPL website. IndyPL staff also used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the fixtures, furniture, and equipment industry.

A virtual Pre-Bid Conference was held on June 16, 2022. Five (5) vendors attended the conference including: Binford, Kentwood, Business Furniture, Commercial Office Environments, and Officeworks.

Two (2) sealed bids were received by the July 6, 2022, deadline. The bids were opened and read aloud publicly. A tabulation of the bids was shared with the committee at meeting.

The work is within the total Project budget of \$499,500. The work will be funded by the Project Bond Fund (Fund 483).

After discussion, Chairman Bigsbee made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**6. Resolution XX-2022 – Approval to Award a Services Contract for Shelving, End Panels, and Canopies for the Fort Ben Branch Project**

Adam Parsons introduced the Resolution and gave background information on the Board Action Request. IndyPL Facilities staff recommends Board approval to award a Services Contract for Shelving, End Panels, and Canopies for the Fort Ben Branch Project to **Officeworks, Fishers, IN** for the total cost of \$193,572.00.

The Project is to procure, provide, and install cantilevered library metal shelving with wood end panels and canopies for the Branch. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on June 8, 2022. IndyPL staff and the architect, Ratio Architects, prepared bidding documents to solicit open, competitive, and sealed public bids for the Shelving, End Panels, and Canopies for the Fort Ben Project. Public Notice to prospective bidders was advertised on June 10 and 17, 2022. Notice of the Project was also posted on the IndyPL website. IndyPL staff also used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the fixtures, furniture, and equipment industry.

A virtual Pre-bid Conference was held on June 16, 2022. Five (5) vendors attended the Conference including: Binford, Kentwood, Business Furniture, Bradford, and Officeworks. Two (2) sealed bids were received by the June 29, 2022, deadline.

The work is within the total Project budget of \$200,000. The work will be funded by the Project Bond Fund (Fund 483).

After discussion, Chairman Bigsbee made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**7. Proposed Next Meeting**

Tuesday August 9, 2022, at 1:00 pm. Location to be Determined.

**7. Adjournment**

The meeting adjourned at 1:45 p.m.